

Mundesley-on-Sea Parish Council

.MINUTES OF THE FINANCE and GENERAL PURPOSES COMMITTEE

Held on WEDNESDAY 12th April 2017 at 7:00pm
In the JUBILEE ROOM at CORONATION HALL, MUNDESELEY

Present: Cllrs P Gray (Chairman), C West (Vice-Chairman)
Committee Members: J. Parke, D Smith, J Holliman, L Stango,
D Revell,
Non Committee Members: Cllrs P Keddell, C Payne, K Cheetham,
Cllr B Smith .

Members of the Public: 2

Clerk: Ms D Joy

Prior to the start of the Meeting, the Chairman announced that the meeting was being recorded.

AGENDA

01 APOLOGIES FOR ABSENCE

Cllr Harding is on holiday

02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

None

03 MINUTES FROM PREVIOUS MEETINGS.

3.1 To sign the minutes from the Finance and General Purposes Committee held on the 23rd November 2016 agreed by Full Council on the 12th December 2016.
Members **AGREED** the minutes and Cllr Gray, the Chair signed them.

04 BANKING

4.1 Update on paying HMRC by Direct Debit.

The Clerk reported that this has been completed.

4.2 To consider and agree revising online banking in light of new information.

Cllr West reported that they system does not appear to be as robust as initially thought.
Cllr D.Smith Proposed to move the motion and Cllr Parke Seconded the proposal.

Members **AGREED** to continue making payments via cheque

4.3 To consider and agree opening a new account with a different bank.

Cllr Revell Proposed to move the motion and Cllr West Seconded the proposal.

Members **AGREED** for Cllr Gray to look into opening 2 investment accounts and report back to Council.

4.4 To consider and agree closing the No2 account.

Members **AGREED** to keep the number 2 account for future MY & C projects.

05 ACCOUNTS

5.1 To consider and agree future project to ring fence money for.

Members **AGREED** for monies to be ring fenced for Watson Watt Gardens, the museum, Woodhurst Garage, the Pavilion and Sea Front Lights.

5.2 Update on cost for new notice boards and to agree an action

Members **AGREED** to go ahead with the updated quote.

5.3 To consider and agree renewing Electricity plan with EON for the feeder pillar

Cllr Holliman Proposed to move the motion and Cllr Stango Seconded the proposal.
Members **AGREED** for the Clerk to obtain new quotes from other service providers.

5.4 To receive an update on Chargeable Waste and Recycling Services

The Clerk informed Council of the new rates. Cllr Payne recommended looking for a new provider for waster services.

5.5 To consider and agree action to new prices for Street Lighting from EON

- Cllr Holliman Proposed to move the motion and Cllr Stango Seconded the proposal. Members **AGREED** for the Clerk to obtain new quotes from other service providers.
- 5.6 Update on year end.
Cllr West informs Council that the internal auditor has been instructed, that the asset register has been updated.
- 06 WOODHURST**
- 6.1 To consider and agree the shed for Woodhurst
Cllr Revell Proposed to move the motion and Cllr Stango Seconded the proposal. Members **AGREED** to re-imburse the tenants for the new shed.
- 07 GOLD PARK**
- 7.1 Picnic Benches in Gold Park
Members **AGREED** to get the benches refurbished before the Summer Season.
- 08 POLICIES**
- 8.1 To consider and agree Internal Control Inspection Form.
Members **AGREED** to adopt the Internal Inspection Form.
- 09 TREE WORKS**
- 9.1 To consider and agree the cutting back the overhanging trees by Four Ways.
Members **AGREED** to arrange getting the overhanging trees cut back
- 10 TO REPORT ANY OTHER BUSINESS**
Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the council
- To look into getting the binoculars fixed on the sea front.
 - Gold Park Barrier
 - Tarmac contractor to meet with Cllr Payne and Cllr Cheetham.
- 11 PUBLIC PARTICIPATION TIME**
To resolve that the meeting be closed for a maximum of 15 minutes to allow public participation (3 minutes per person)
Note that only items in the Agenda are to be discussed – for any other item/subject please contact the Clerk in writing for submission at a future meeting.
- A member of the public noted that Four Ways is in the conservation area.
- 12 DATE OF NEXT MEETING**
To confirm the next meeting of this Committee will take place on Wednesday 12 July 2017 at 7:00pm in the Jubilee Room Coronation Hall, Mundesley

Meeting Closed: 8.07pm