

MUNDESLEY-ON-SEA PARISH COUNCIL

19th June 2017

Dear Sir/ Madam

You are hereby summoned to attend the **Full Council Meeting** of Mundesley Parish Council to be held in the Jubilee Room at Coronation Hall, on **Monday 26th June 2017**, at 7pm for the purpose of transacting the business listed on the Agenda below.

Yours faithfully

Ms Doreen Joy – Clerk
The Old Fire Station
Back Street, Mundesley
Norfolk, NR11 8JJ
Tel: 01263 720603
E mail: doreenmundesley@gmail.com

Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.

AGENDA

- 01 Apologies for Absence**
- 02 Declarations of Interest and requests for Dispensations**
- 03 Minutes of Previous Meetings**
 - 3.1 To agree and sign Minutes of the Annual Meeting held on Monday 15th May 2017.
 - 3.2 To agree the Minutes of the Planning, Building and Environment Meeting held on Wednesday 14th June 2017.
- 04 Chairman's Announcements**
- 05 Police Report**
 - 5.1 To receive an update on incidents from Police.uk site (Clerk)
 - 5.2 Police Newsletter for May 2017.
 - 5.3 Police Newsletter for June 2017.
- 06 County & District Councillor Reports**
 - 6.1 To receive County Councillor's Report
 - 6.2 To receive District Councillor's Report
- 07 Coastal**
 - 7.1 To receive an update on the Mundesley Coast Protection Scheme.(DH)
 - 7.2 To receive an update on the Deep History Project (DH)
 - 7.3 To consider and agree to take any action in regards for the Deep History update.

08 Planning, Building & Environment Committee

8.1 Introduction of new Chair and Vice Chair

8.2 Planning Applications

PF/17/0858 Demolition of existing conservatory and erection of single storey garage rear extension.

3 Beckmeadow Way, Mundesley, Norwich, NR11 8LP

PF/17/0914 Variation of Condition 1 of planning permission E2980 to allow holiday accommodation use from 1 March to 31 January the following year (11 months)

36 Hillside, Mundesley, Norwich, NR11 8BP

PF/17/0744 Erection of dwelling the detached garage

The Stables, 41a The High Street, Mundesley, Norwich, NR11 8JL

8.3 Planning Decisions

NMA1/15/1771 Land at the rear of 61 Cromer Road, Mundesley, Norwich, NR11 8DA.-

APPROVE

8.4 To consider and agree names for the roads on the Water Lane Developments in light of new information. (Clerk)

8.5 To consider and agree if to sign the CPRE Norfolk pledge.

8.6 To consider and agree re-vamping the large noticeboard in the village (Clerk)

8.7 To consider and agree new storage for files in the office storage shed (Clerk)

09 Finance & General Purposes Committee

9.1 To receive an update on year end (CW)

9.2 To consider and agree to sign off the Annual Governance Statement 2016/2017 (CW)

9.3 To consider and agree to sign off the Accounting Statements 2016/2017(CW)

9.4 To consider and agree Gold Parks Annual return (CW)

9.5 To consider and agree the Aprils banks reconciliations of accounts.

9.6 To consider and agree the Aprils petty cash reconciliations

9.7 To consider and agree the Mays banks reconciliations of accounts.

9.8 To consider and agree the Mays petty cash reconciliations.

9.9 To consider payments for approval

9.10 To receive information on LAG money, this may be available to Council. (DH)

9.11 To consider and agree looking into how to obtain LAG money and what projects it may be used for.

9.12 To consider and agree changing Electricity supplier to SSE (JH)

9.13 To consider and agree a donation to Toll Barns Vets and Lloyds (CW)

9.14 Update on opening new bank account (CW)

10 Gold Park

10.1 To consider and agree who will run the Car Boot. (DJ)

10.2 To consider and agree quotes for the Zip-wire on the Children's' playground.(Clerk)

11 Policies

11.1 To consider and agree adopting a Lone Working Policy (Clerk)

11.2 To consider and to sign Mundesley Parish Councils Pension Statement (Clerk)

12 Events

12.1 Update on Rock Around the Park (LS)

12.2 To consider and agree a brass band for the Summer and Christmas (JH)

13 The Links

- 13.1 To receive an update on Cllr Hardings' meeting with representatives of the Mundesley Chalet Owners Association. (DH)
- 13.2 To consider and agree accepting an invitation for the Association for an informal (social) site meeting.
- 13.3 To consider an agree if to appointing a specialist solicitor to interpret the lease and set out options available to all parties, ahead of agree either an extension or variation of lease conditions. (DH)

14 MPC Communications

- 14.1 To consider and agree a company to rebuild the Parish Council Website (Clerk)
- 14.2 To consider and agree meeting dates for 2018 (Clerk)
- 14.3 To consider and agree replacing paper handouts to Council with a projector and screen from the Clerks laptop. (DH)
- 14.4 To consider and agree Feedback forms for residents (Clerk)

15 Museum

- 15.1 Update on the Flowers from Coast Watch (Clerk)

16 Health and Safety

- 16.1 Update on Health and Safety Report (IF)
- 16.2 Update on Asbestos Report (IF)
- 16.3 To consider and agree actions to the Health and Safety Report
- 16.4 To consider and agree actions to the Asbestos Reports
- 16.5 To consider and agree training for Council for Health & Safety (Clerk)

17 Reports from Outside Bodies

- 17.1 To receive Reports from Member representatives on Outside Bodies
 - Coronation Hall (PK)
 - Citizens Advice Bureau (LS)
 - MADRA (PG)
 - Mundesley Youth & Community (LS)
 - Inshore Lifeboat (CP)
 - Visitors Centre (DS)
 - Maritime Museum (CW)
 - North Norfolk Tourism Overview and Management Forum
 - Overstrand Partnership Forum
 - Coastal Protection Committee (BS)
 - Bacton Liaison Committee (BS)
- 17.2 To consider and agree a representative for SNAP
- 17.3 To consider and agree a representative for Visitors Centre
- 17.4 To consider and agree a representative for Coronation Hall.

18 To Report any other Business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

19 Correspondence

- 19.1 To consider correspondence received by the Council and agree responses thereto
 - A. Letter from Mundesley Ambulance First Responders.
 - B. Email from Mundesley PCC
 - C. Email from North Norfolk Town and Parish Forum
 - D. Email from Fiona Turner
 - E. Email in regards to Footpath on Cromer Road
 - F. Card from Mundesley Brownies

20 Public Participation Time

The meeting will be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

21 Date of Next Meeting

21.1 To confirm that the date of the next Meeting of the Parish Council will be held on 31ST July 2017 in the Jubilee Room, Coronation Hall at 7:00pm.

22 Exclusion of the Press and Public

To resolve under the Public Bodies (Admission of Strangers) Act 1960 that the Press and Public be excluded during the discussion of CONFIDENTIAL employment matters and possible litigation matters.

PART 2 MEETING AGENDA

23 EMPLOYMENT

23.1 Update on Hayes and Storrs (DH)

23.2 To consider and agree letter to Hayes and Storrs (DH)