

MUNDESLEY-ON-SEA PARISH COUNCIL

17th July 2017

Dear Sir/ Madam

You are hereby summoned to attend the **Full Council Meeting** of Mundesley Parish Council to be held in the Jubilee Room at Coronation Hall, on **Monday 24th July 2017**, at 7pm for the purpose of transacting the business listed on the Agenda below.

Yours faithfully

Ms Doreen Joy – Clerk
The Old Fire Station
Back Street, Mundesley
Norfolk, NR11 8JJ
Tel: 01263 720603
E mail: doreenmundesley@gmail.com

Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.

AGENDA

- 01 Apologies for Absence**
- 02 Declarations of Interest and Requests for Dispensations**
- 03 Minutes of Previous Meetings**
 - 3.1 To agree and sign Minutes of the Full Council Meeting held on Monday 26th June 2017.
 - 3.2 To agree the Minutes of the Finance and General Purposes Meeting held on Wednesday 12th July 2017.
- 04 Chairman's Announcements**
- 05 Police Report**
 - 5.1 To receive an update on incidents from Police.uk site (Clerk)
 - 5.2 Police Newsletter for July 2017.
- 06 County & District Councillor Reports**
 - 6.1 To receive County Councillor's Report
 - 6.2 To receive District Councillor's Report
- 07 Coastal**
 - 7.1 To receive an update on the Mundesley Coast Protection Scheme.(RG)
- 08 Planning, Building & Environment Committee**
 - 8.1 To consider and agree obtaining a new bench for Wyndham Northams plaque (Clerk)
 - 8.2 Update on the CPRE Norfolk pledge. (Clerk)
 - 8.3 To receive an update on Councils comment on NMA1/15/1771 Land at the rear of 61 Cromer Road, Mundesley, Norwich, NR11 8DA from NNDC. (Clerk)
 - 8.4 To consider and agree a quote to rectify the tarmac on the office front Clerk)
 - 8.5 To consider and agree an action to the original contractor who laid the office front tarmac.
 - 8.6 To consider and agree revised quote for the Village Map (Clerk)
 - 8.7 To consider and agree quotes to refurbish outside of the office (Clerk)
 - 8.8 To consider and agree having a folding map as per the main village map (DH)

09 Finance & General Purposes Committee

- 9.1 To consider and agree the Junes banks reconciliations of accounts.
- 9.2 To consider and agree the Junes petty cash reconciliations
- 9.3 To consider payments for approval
- 9.4 To consider and agree revised quote for street lighting and feeder pillar from SSE (JH)

10 Highways

- 10.1 Update on SAM2 signs (Clerk)
- 10.2 To consider and agree quotation for lights on the Seafront (JH)
- 10.3 To receive an update on the grass cutting from the seafront. (Clerk)
- 10.4 To receive an update on the signage at Town End and consider and agree Highways rough plan. (Clerk)
- 10.5 To consider and agree whether to have a black or white post for new signage.

11 Policies

- 11.1 To consider and agree subscribing Council to ICO (Clerk)
- 11.2 To consider and agree who is to be the DPO (Clerk)

12 Events

- 12.1 Update on Summertime on the Prom (JH)
- 12.2 Update on the Mundesley Heart Trail (LS)

13 Museum

- 13.1 Update on the Museum Mentor (CW)

14 Health and Safety

- 14.1 Update on Playground inspections and to consider and agree an action if needed (Clerk)
- 14.2 Update on action plans on the Health and Safety Report (Clerk)
- 14.3 Update on action plans on the Asbestos Reports (Clerk)
- 14.4 Update on action plans on the training for Council on Health & Safety (Clerk)

15 Reports from Outside Bodies

- 15.1 To receive Reports from Member representatives on Outside Bodies
 - Coronation Hall (PK)
 - Citizens Advice Bureau (KC)
 - MADRA (PG)
 - Mundesley Youth & Community (LS)
 - Inshore Lifeboat (CP)
 - Visitors Centre (KC)
 - Maritime Museum (CW)
 - North Norfolk Tourism Overview and Management Forum (DR)
 - Overstrand Partnership Forum (DR)
 - Coastal Protection Committee (BS)
 - Bacton Liaison Committee (BS)
 - SNAP (LS)

16 To Report any other Business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

17 Correspondence

- 17.1 To consider correspondence received by the Council and agree responses thereto
- A. Letter from Norfolk County Council in regards to Section 53 of the Wildlife and Countryside Act 1981
 - B. Letter from East of England Ambulance Service
 - C. Email from Mundesley Coast Watch
 - D. Letter from Anglian Water
 - E. Email from NNDC – Local Green Space
 - F. Letter from NNDC – Vacancy
 - G. Email from County on Community Ponds.

18 Public Participation Time

The meeting will be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

19 Date of Next Meeting

- 19.1 To confirm that the date of the next Meeting of the Parish Council will be held on 25th September 2017 in the Jubilee Room, Coronation Hall at 7:00pm.

20 Exclusion of the Press and Public

To resolve under the Public Bodies (Admission of Strangers) Act 1960 that the Press and Public be excluded during the discussion of CONFIDENTIAL employment matters and possible litigation matters.

PART 2 MEETING AGENDA

21 EMPLOYMENT

- 21.1 Update on letter sent to Hayes and Storr (DH)
- 21.2 To clarify to Council the Clerks Salary.(DH)