

MUNDESLEY-ON-SEA PARISH COUNCIL

17th April 2017

Dear Sir/ Madam

You are hereby summoned to attend the **Full Council Meeting** of Mundesley Parish Council to be held in the Jubilee Room at Coronation Hall, on **Monday 24th April 2017**, at 7pm for the purpose of transacting the business listed on the Agenda below.

Yours faithfully

Ms Doreen Joy – Clerk
The Old Fire Station
Back Street, Mundesley
Norfolk, NR11 8JJ
Tel: 01263 720603
E mail: doreenmundesley@gmail.com

AGENDA

- 01 Apologies for Absence**
- 02 Declarations of Interest and requests for Dispensations**
- 03 Minutes of Previous Meetings**
 - 3.1 To agree and sign Minutes of the Full Council Meeting held on Monday 27th March 2017.
- 04 Chairman’s Announcements**
- 05 Police Report**
 - 5.1 To receive an update on incidents from Police.uk site (Clerk)
 - 5.2 Police Newsletter for March 2017.
- 06 County & District Councillor Reports**
 - 6.1 To receive County Councillor’s Report
 - 6.2 To receive District Councillor’s Report
- 07 Norfolk Parish Training and Support.**
 - 7.1 Norfolk Parish Training and Support Presentation (Di Dann)
 - 7.2 To consider and agree joining the Norfolk Parish Training and Support
- 08 Planning, Building & Environment Committee**
 - 8.1 Planning Decisions**
 - PF/16/1750 Mundesley Holiday Village, Paston Road, Mundesley, Norwich, NR11 8BT.-
WITHDRAWN
 - PF/17/0224 18 Meadow Drive, Mundesley, Norwich, NR11 8LN - **PERMIT**
 - 8.2 To receive an update on the changes to Planning (Clerk)
 - 8.3 To consider and agree adopting the Planning Protocol from East Law
 - 8.4 To consider and agree to have a community notice boards for Village and surrounding areas events. (Clerk)
 - 8.5 Update on the Seafront Benches and picnic tables (Clerk)

09 Finance & General Purposes Committee

- 9.1 To agree the minutes from the Finance and General Purposes Committee meeting held on the 12th April 2017.
- 9.2 To consider and agree the monthly reconciliations of accounts with bank statements.
- 9.3 To consider payments for approval
- 9.4 To consider and agree monthly reconciliations of Petty Cash

10 Highways

- 10.1 Update on Parish Partnership Scheme (Clerk)
- 10.2 To consider and agreeing refurbishing the benches outside the Library (BS)
- 10.3 To receive an update on the Second Homes Council Tax Forum (Clerk)

11 Policies

- 11.1 To consider and agree adopting a Fly Posting Policy (Clerk)
- 11.2 To consider and adopt edited Co-Option Application Form (Clerk)

12 Events

- 12.1 Update on the Easter Bunny Hunt (LS)

13 Gold Park

- 13.1 To receive an update on Goal Posts (Clerk)
- 13.2 To receive an update on NNDC adding Gold Park to their Chinese Lanterns ban proposals (Clerk)
- 13.3 To receive an update on the Barrier to Gold Park in the summer (PG)
- 13.4 To consider and agree who will run the Car Boot and the dates (PG)
- 13.5 To consider and agree allowing the MVILB to hold their Fun Day on Gold Park on 13TH August 2017.
- 13.6 Update on reported issues with the Outdoor Gym equipment. (Clerk)
- 13.7 To consider and agree action to cars parking on Gold Park (LS)

14 Woodhurst

- 14.1 Update on over hanging tree at Woodhurst (Clerk)
- 14.2 Update on works at Woodhurst (Clerk)

15 Annual Parish Meeting

- 15.1 To receive an update on the Annual Parish Meeting (Clerk)
- 15.2 To consider and agree Grant Applications.

16 MPC Communications

- 16.1 To consider and agree a company to rebuild the Parish Council Website (Clerk)
- 16.2 To consider and agree Council having a GOV.UK web address (Clerk)
- 16.3 Update on office internal notice boards (Clerk)
- 16.4 To consider and agree having Feedback forms for residents (JH)
- 16.5 To consider and agree procedure for dealing with Feedback forms. (JH)

17 Museum

- 17.1 To consider and agree the procedure for the Flowers from Coast Watch (Clerk)

18 Reports from Outside Bodies

- 18.1 To receive Reports from Member representatives on Outside Bodies
- Coronation Hall (PK)
 - Citizens Advice Bureau (LS)
 - MADRA (PG)
 - Mundesley Youth & Community (LS)
 - Inshore Lifeboat (CP)
 - Visitors Centre (DS)
 - Maritime Museum (CW)
 - North Norfolk Tourism Overview and Management Forum
 - Overstrand Partnership Forum

19 To Report any other Business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

20 Correspondence

- 20.1 To consider correspondence received by the Council and agree responses thereto
- A. Letter from Coronation Hall
 - B. Email from Age Wise

21 Public Participation Time

The meeting will be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

22 Date of Next Meeting

- 22.1 To confirm that the date of the next Meeting of the Parish Council will be held on 15th May 2017 in the Jubilee Room, Coronation Hall at 7:00pm.

23 Exclusion of the Press and Public

To resolve under the Public Bodies (Admission of Strangers) Act 1960 that the Press and Public be excluded during the discussion of CONFIDENTIAL employment matters and possible litigation matters.

PART 2 MEETING AGENDA

24 EMPLOYMENT

- 24.1 Update on Hayes and Storrs(Clerk)