

MUNDESLEY-ON-SEA PARISH COUNCIL

19 September 2016

Dear Sir/ Madam

You are hereby summoned to attend the **Full Council Meeting** of Mundesley Parish Council to be held in the Coronation Hall, on **Monday 26 September 2016**, at 7pm for the purpose of transacting the business listed on the Agenda below.

Yours faithfully

Mrs J White – Clerk
The Old Fire Station
Back Street, Mundesley
Norfolk, NR11 8JJ
Tel: 01263 720603
E mail: mundesleypcclerk@gmail.com

PART 1 AGENDA

01 Apologies for Absence

02 Declarations of Interest and requests for Dispensations

03 Minutes of Previous Meetings

- 3.1 To agree and sign Minutes of the Full Council Meeting held on Monday 18 July 2016.
- 3.2 To agree and sign Minutes of the Extraordinary Meeting held on Monday 22 August 2016.
- 3.3 To agree and sign Minutes of the Extraordinary Meeting held on Monday 12 September 2016.

04 Chairman's Announcements

05 Police Report

- 5.1 To receive Police Report
- 5.2 To report any crimes (Clerk)

06 County & District Councillor Reports

- 6.1 To receive County Councillor's Report
- 6.2 To receive District Councillor's Report

07 Planning, Building & Environment Committee

- 7.1 To agree Minutes of the PBE Committee Meeting held on 7 September 2016.
- 7.2 To consider and agree repair of bench near the children's playground.
- 7.3 Update on outdoor gym replacement.
- 7.4 To consider and agree the repositioning of benches near the bins (DS)
- 7.5 To report back on benches in the Memorial Garden (PG & JP)
- 7.6 To consider and agree action regarding water leak at the Corner Café junction
- 7.7 To consider and agree street lighting for the Water Lane/High Street development

08 Finance & General Purposes Committee

- 8.1 To agree Minutes of the FGP Committee Meeting held on 14 September 2016.
- 8.2 To report back on the completion of the Annual Return.

09 Grant Application

9.1 To consider and agree grant application for Mundesley First Responders.

10 Bus Shelters

10.1 To consider and agree refurbishment of bus shelters on Gold Park

10.2 To consider and agree a bus shelter or bench for the bus stop on Beach Road going to Bacton.

11 Christmas Fayre

11.1 To consider and agree if the Christmas Fayre is going ahead this year.

12 Membership of Committees

12.1 To consider and agree membership numbers on committees

13 Museum

13.1 To consider and agree quote for Museum electrical works

14 Parish Partnership Scheme

14.1 To consider and agree putting forward a bid

15 Watson Watt Gardens

15.1 To consider and agree replacing NNDC's play park with new equipment.

16 WW2 Gun Emplacements

16.1 To update on information board in respect of the WW2 Gun Emplacements and to consider and agree action (DR)

17 Renosteel

17.1 To consider and agree action regarding the Clerk questioning the December 2015 playground inspection report.

18 North Norfolk Parish & Town Council Forum – Second Homes Council Tax

18.1 To consider and agree inviting a member of the Forum to speak at a Council Meeting.

19 Mundesley Area Guide 2017

19.1 To consider and agree advertising in the Mundesley Area Guide 2017 to support the Mundesley Visitor Advice Centre

20 Land at Fourways

20.1 To report back on register of ownership of Land at Fourways

21 Reports from Outside Bodies

21.1 To receive Reports from Member representatives on Outside Bodies

- Coronation Hall
- Citizens Advice Bureau
- MADRA
- Mundesley Youth & Community
- Inshore Lifeboat
- Visitors Centre
- Maritime Museum
- North Norfolk Tourism Overview and Management Forum
- Overstrand Partnership Forum

22 To Report any other Business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

23 Correspondence

23.1 To consider correspondence received by the Council and agree responses thereto

24 Public Participation Time

The meeting will be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

25 Date of Next Meeting

25.1 To confirm that the date of the next Meeting of the Parish Council will be held on Monday 7 November 2016 in the Coronation Hall at 7:00pm.

26 Exclusion of the Press and Public

To resolve under the Public Bodies (Admission of Strangers) Act 1960 that the Press and Public be excluded during the discussion of CONFIDENTIAL employment matters.

PART II AGENDA

01 Salaries

- 1.1 To consider and agree salary increase for the Assistant Clerk on completion of her probationary period.
- 1.2 To consider and agree annual salary increase for the Clerk, taking into account the extra responsibilities incorporated into her role as the RFO.

02 Pensions

- 2.1 To consider and agree pension options for employees.

Distribution: All members