

Mundesley-on-Sea Parish Council

MINUTES OF THE **PLANNING, BUILDING AND ENVIRONMENT COMMITTEE**

Held on WEDNESDAY 7th SEPTEMBER 2016 at 7:00pm

In the CORONATION HALL, MUNDESLEY

Present: D Smith (Chairman)
Committee Members: Cllrs P Gray, John Holliman, D Revell, L Stango
Non Committee Members: I Federicks, C Payne. K Cheetham

Members of the Public: 5

Assistant Clerk: Mrs D Joy

01 ELECTION OF VICE-CHAIRMAN

Cllr Derek Smith nominated Cllr Peter Gray.
John Holliman seconded the nomination.
Cllr Peter Gray was voted on as Vice Chair by a majority vote

02 APOLOGIES FOR ABSENCE

Cllr D Harding – Bowling Meeting
Cllr C West - Funeral

03 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

None

04 MINUTES OF THE PREVIOUS MEETING

To sign the minutes from the PB&E Committee Meeting held on 06/7/16 and agreed at the Full Council Meeting held on 18/07/16. The minutes were signed by the Chairman.

05 PLANNING

5.1 Planning Applications

To consider and agree:

PF/16/1093 Erection of extension to rear and dormer extensions to front and rear of dwelling
62 High Street, Mundesley, Norwich, NR11 8JL.
Members **AGREED** to support this application.

PF/16/1065 Site for erection of a two-storey dwelling
53 High Street, Mundesley, Norwich, NR11 8JL.
Members **AGREED** to support this application.

PF/16/1141 Erection of detached garage
The Grange, High Street, Mundesley, Norwich, NR11 8JL.
Members **AGREED** to support this application.

5.2 Planning Decisions

PF/16/0671 Rear Extension and reorganising adjustments made at first floor, to the existing chalet bungalow. Works include a new roof and facing gables to the front and rear of the property.
27 Trunch Road, Mundesley, Norwich, NR11 8JU – **PERMIT**

06 STREET LIGHTING

- 6.1 To consider and agree works reported in the Annual Inspection by TT Jones
Members **AGREED** for TT Jones to carry out the work needed on the annual inspection.
Assistant Clerk to contact TT Jones.
- 6.2 To consider and agree works on street light in High Street no: 9049.
Assistant Clerk reported that the lamp should have been completed by the end of August, but TT Jones has informed her that this would be delayed due to not wanting to carry out works in “High Season”. Assistant Clerk to update Council at next the Planning meeting.

07 GOLD PARK

- 7.1 To consider and agree costs of replacing/repairing the Zip wire in the children’s playground.
Members **AGREED** for the Clerk to obtain 3 quotes. Then members also **AGREED** that Cllr Ian Fredericks will then check the competencies of the contractors and **AGREED** he would instruct the appropriate contractor.
- 7.2 To receive update chicanes
The Assistant Clerk reported all the chicanes had been done except one. Cllr Parke will be completing this ASAP.
- 7.3 To consider and agree repairing/replacing fibre glass bottom of boat in Children’s playground.
Members **AGREED** for the Assistant Clerk to obtain a quote for the whole bottom section and to also check if it is still under guarantee. Members **AGREED** that Cllr Ian Fredericks will then check the competencies of the contractors and **AGREED** that he would authorise the work.
- 7.4 To consider and agree repairing/replacing of decking in Children’s playground
Members **AGREED** that Cllr Derek Smith & Trevor Rivett will fix.
- 7.5 To report back re compost bin
Members **AGREED** to defer for next Full Council Meeting.
- 7.6 Registration of Gold Park Land
Cllr Denise Revell reported that the relevant forms have been completed and will follow up with the Clerk about the payment.
- 7.7 To consider and agree repairing/replacing the seat near the Children’s playground
Members **AGREED** to defer for next Full Council Meeting.
- 7.8 Update on Outdoor Gym Replacement
The Assistant Clerk reported that the replacement had been delayed and will update at the next meeting.
- 7.9 Update on Parking sign in Gold Park
The assistant Clerk Reported that the signs had been put up.
- 7.10 Update on the bench positioning near bins
Members **AGREED** to defer for next Full Council Meeting.
- 7.11 Update on Basketball post
Cllr Derek Smith reported that the backboard had been replaced.

08 HIGHWAYS

- 8.1 To consider works for The Highways Rangers.
Members **AGREED** to email the Assistant Clerk recommendations by Friday.
- 8.2 To consider and agree Mundesley having a Community Speed Watch.
Members **AGREED** that Cllr Laura Stango would go to the next SNAP meeting, as long as it doesn’t clash with Council meetings, to put this idea forward and update at the next Council meeting .The assistant Clerk to email the PCSO to ask a police officer to attend the next Full council meeting.
- 8.3 To receive update on the proposed land for possible allotments.
Cllr Denise Revell reported that she had spoken to Paul Ingam and NNDC are still trying to resolve the ongoing issues with the land.
- 8.4 To consider and agree putting dog fouling signs at Tasmin Drive and Collingwood Drive.
Members **AGREED** that Cllr Denise Revell will collect Dog Fouling stickers from the metal shed and put up around the green in question.
- 8.5 To consider and agree putting in a bid for the Parish Partnership Scheme

- Members **AGREED** to defer for next Full Council Meeting.
- 8.6 To consider and agree action to be taken in regards to Watson Watt Gardens
Members **AGREED** to defer for next Full Council Meeting.

09 WOODHURST

- 9.1 To consider and agree Acorns recommendations in order to rent out Woodhurst.
Members **AGREED** for the Assistant Clerk to contact Acorn and authorise the EPC check.
Members also **AGREED** to get all the weeds cut back. Members also requested a copy of the tenancy agreement for agreement before being agreed.
- 9.2 To consider and agree quotes for repairing the garage roof at Woodhurst.
Members **AGREED** for the Assistant Clerk to contact PBL Builders and confirm if materials are included in the quote. Members **AGREED** that's Cllr Ian Fredericks to check that PBL Builders have the relevant competencies before work is started.
- 9.3 Update on tree at Woodhurst.
The Assistant Clerk reported that she needs to email a drawing of the area to NNDC.
- 9.4 Update on flint wall being repaired
The Assistant Clerk reported this has now been done.

10 MEMORIAL GARDENS

- 10.1 To consider and agree repairing/replacing the broken bench in Memorial Gardens (JP)
Members **AGREED** for the Cllr Derek Smith to remove the bench and the Assistant Clerk to see who this belongs to.

11 COASTAL

- 11.1 To consider and agree information board for Gun Emplacements
Members **AGREED** to defer for next Full Council Meeting.
- 11.2 Update on slippery slope to beach
The Assistant Clerk reported that NNDC are waiting on the last tenant to give the go ahead then hand rail will be installed.

12 TO REPORT ANY OTHER BUSINESS

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.
Cllr C Payne asked for the letter of apology for Reno Steel is put on the next Full Council Agenda.

13 CORRESPONDENCE

Kathryn Moores email was read out in regards to the ongoing water leak outside The Manor Hotel. Members **AGREED** to put this onto the next Full Council Meeting.
The Assistant Clerk reported that Councils submission had been formally acknowledged.
Emails from 3 members of the public in regards to the Co-option of Cllr Kevin Cheetham were read out as requested by those members.

14 PUBLIC PARTICIPATION TIME

To resolve that the meeting be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item / subject please contact the Clerk in writing for submission at a future meeting.

15 DATE OF NEXT MEETING

To confirm the next meeting of this Committee will take place on Wednesday 12th October 2016 at 7pm in Coronation Hall, Mundesley.