

# **MUNDESLEY-ON-SEA PARISH COUNCIL**

## **MINUTES OF THE PLANNING, BUILDING AND ENVIRONMENT COMMITTEE**

Held on TUESDAY 5 APRIL 2016 at 7:00pm

In the CORONATION HALL, MUNDESLEY

**Present:** Cllr L Stango (Chairman)  
Committee Members: Cllrs P Gray, P Keddell, J Parke, C Payne, C West

**Members of the Public: 7**

**Clerk:** Mrs J White  
**Assistant Clerk:** Mrs D Joy

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Prior to the start of the meeting Mr Stango (member of the public) asked the Council why Cllr West was allowed to sit with the Council when he had stated at the previous Council meeting that he had resigned.

The Clerk responded by reading out an email she had received from the Norfolk Association of Local Councils:

*"The law is quite straightforward on the issue of resignation. A councillor resigns by notice in writing to the Chairman and the Chairman resigns to the Council, again this must be in writing. The absence of notice in writing means there has been no resignation. Simply stating something along the lines of 'I am going to resign' in the heat of the moment is nothing more than an indication of someone's state of mind or how they want others to perceive their state of mind, at that moment in time."*

The legal reference for the Chairman's resignation is The Local Government Act 1972 s.84(1)(d).

The Clerk reported that the Chairman had not therefore resigned.

Mr Stango then raised the point that the Chairman had refused to have a DBS check, even though Members had agreed to these being done and wanted to know what the Council was going to do about it, especially as many people wondered what he had got to hide.

The Clerk reported that no Councillors had yet been asked to complete the DBS forms. If, after Councillors had been asked to do this and some Members refused this will be put on as an Agenda item at the next meeting and Members will be asked what they would like the Clerk to do about it.

### **01 Apologies for Absence**

Cllrs D Smith and D Revell sent their apologies.

### **02 Declarations of Interest and Requests for Dispensations**

Cllr C Payne declared a possible interest in item 4.1 Planning Applications PF/16/0187

### **03 Minutes of the Previous Meeting**

Agreed at Full Council on 21 March 2016 and duly signed by the Chairman.

## 04 Planning

### 4.1 Planning Applications

PF/16/0335 – Infill porch area, change of windows and doors to UPVC and insertion of 2 roof lights to rear elevation and conservation roof light to outbuilding  
The Thatched Barn, High Street, Mundesley, Norwich, NR11 8JL

Members agreed to support this application

Amended proposal:

PF/16/0187 - Erection of single storey rear extension, insertion of window to first floor side elevation and conversion of garage to hobby room/lobby  
59 High Street, Mundesley, Norwich, NR11 8JL

Cllr Payne did not vote on this and the remaining Members agreed to support this application.

### 4.2 Planning Decisions

PF/15/1884 Erection of first floor side, two-storey side and rear extension, balcony to front and front porch  
25 Sea View Road, Mundesley, Norwich, NR11 8DH – **PERMIT**

## 05 Street Lighting

5.1 The Clerk reported that the lantern in High Street Col 9049 had been hit by something and had been damaged and was leaning. TT Jones had been asked to ascertain the integrity and overall safety of the column. During the site visit the Engineer secured the column door and also realigned and secured the bracket. The column itself is safe in its current state, however, TT Jones recommend that the column be replaced soonest at a cost of £1,342.09 plus VAT.

Members considered and agreed the quote from TT Jones and agreed to have the column replaced.

## 06 Gold Park

6.1 Cllr Parke reported that the new “dogs to be kept on lead” signs were now in place.

6.2 Members discussed how to control the parking on Gold Park during the tourist season, as last year members of the public were parking right up to walls belonging to residents. Members agreed to obtain some signs that say “do not park close to the wall” and agreed that white lines could be painted on the grass to notify where the vehicles can park up to. **Action:** Clerk to source signs and Cllr Gray to find the equipment in the container and paint the lines.

6.3 All the chicanes going into Gold Park are in a poor state of repair. Members agreed to look at replacing the broken ones with galvanised key damp systems and it was suggested that Renosteel fit them. **Action:** Clerk to get quotes for the chicanes

6.4 Skate Park

The Clerk reported that Mrs Joy was obtaining quotes in respect of the fencing at the skate park and the information will be reported back to Council at the next Full Council Meeting on 16 May 2016.

## 7.0 HIGHWAYS

### 7.1 Memorial Garden

- Members were given a spread sheet containing 3 quotes and specifications for the new footpath in the Memorial Garden. Members considered the options and agreed to appoint Renosteel for the sum of £2,500 + VAT.
- Members agreed that some of the wood stored behind the Pavilion could be used to make a compost bin for the Memorial Garden. **Action:** Clerk to speak to Trevor Rivett to see if he could make a bin.

7.2 The Clerk reported that NNDC does not hold the title to the land at Watson Watt Gardens in respect of possible allotments. NNDC has been maintaining the land since the early 1990s when the Nelson Way development was completed. Upon researching the planning files there is no formal agreement between the developer (Norfolk Homes) and NNDC but there does seem to be an intention that NNDC would adopt the land from Norfolk Homes. NNDC are now going to secure formal authority for NNDC to seek registration of title in its own name.

## 8.0 Tesco Parking

8.1 Councillor Stango reported she has sent numerous emails to the Manager of Tesco and has gone into see the manager and left messages but the manager has not come back to her. **Action:** Clerk to write to the Manager inviting them to speak to the Council regarding the issues.

## 9.0 Future Development

9.1 An email was received from NNDC to say that they have started the process of preparing a new Local Plan. This will introduce new planning policies which will be applied in the determination of planning applications and will also include development sites to address the development needs of the District for the period 2016-2036. They contacted the Parish Council, as they believe that the Council may wish to put forward a site or sites to be considered for future development. NNDC will also identify areas of land which may be suitable and will contact the owners to establish if they are likely or willing to make the land available. If the Parish Council would like to register a site(s), a completed form has to be submitted no later than 31 May 2016. Members agreed to consider the options and report back at the next meeting on 16 May 2016. **Action:** Clerk to put on agenda and Members to consider options.

## 10 To report any other business

Cllr West reported that Marie Greer and Leigh Caudwell have resigned from the Council.

## 11 Correspondence

- Email containing a copy of a letter from the Environment Agency sent to NNDC regarding the proposed Water Lane / High Street development. The letter clarified issues raised regarding flooding of the site. It was agreed to call an Extraordinary Meeting in order to allow Members the opportunity to reconsider their observations in respect of the development in light of the new information. **Action:** Clerk to arrange meeting.

- Letter from Mrs E Payne regarding the Parish Council Meeting on Monday 21 March. Mrs Payne raised concerns in the way Members had come to their conclusion in objecting the Water Lane / High Street development and thanked Cllr West for his handling of Mr Ross.
- Verbal correspondence from the gentleman living at 7 High Street regarding the height of the hedging in Gold Park running along his fence and the overgrowing trees into his garden at Woodhurst. He has asked for these to be trimmed. **Action:** *Members to check the hedge and trees and report back to Council. Clerk to put on next Agenda.*

**13 Public Participation Time**

- Jackie Thornton reported the broken chain link fence at the MUGA. The Clerk reported that this is being dealt with and is in hand.
- Diane Spray asked about the garden party working group and said that the Women's British Legion has not heard from the Clerk. The Clerk reported that the office had been very busy these last couple of weeks and there had not been time to deal with this. A message had been left by the Women's British Legion who would like to be part of the working group but this has accidently been removed from the answer machine therefore, the Clerk was trying to find a contact number. Diane Spray said she would get that for the Clerk and the Clerk thanked her.
- Shaun O'Hara from the Developers for the Water Lane / High Street planning application thanked the Council for agreeing to hold an Extraordinary Meeting.

**14 Date of Next Meeting**

The next meeting of this Committee will be on Wednesday 1 June, 2016 at 7:00pm in the CORONATION HALL.

*There being no further business the Chairman closed the meeting to the public at 7.55pm in order that the Extraordinary Meeting may convene.*

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CHAIRMAN

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DATE