

# MUNDESLEY-ON-SEA PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON MONDAY 21 MARCH 2016 IN  
THE CORONATION HALL, MUNDESLEY

**Present:** Cllr C West (Chairman), Cllr P Gray (Vice-Chairman)  
Cllrs L Caudwell, M Greer, P Keddell, J Parke, D Revell, D Smith, L Stango,  
C Payne

District Cllr B Smith

PCSO D Fathalla

**Members of Public:** – 49

**Clerk:** Mrs J White

---

## **01 Apologies for Absence**

None

## **02 Declarations of Interest and requests for Dispensations**

Cllrs Payne and Gray declared an interest in item 7.2, Planning Application PF/15/1534 and left the meeting when this item was discussed. Cllr Greer declared an interest in item 9 on the Agenda and Members gave her a dispensation to speak and vote.

## **03 Minutes of Previous Meeting**

Minutes of the Full Council Meeting held on Monday 1 February 2016 were agreed and approved by all and signed by the Chairman.

## **04 Chairman's Announcements**

The Chairman had nothing to report.

## **05 Police Report**

PCSO Fathalla reported the crime stats for 26/01/16 – 16/03/16 as follows:

- 1 x assault without injury – common assault and battery (domestic related)
- 1 x burglary (non-domestic) – light-fittings worth approximately £50
- 1 x theft of a wheelie bin
- 2 x criminal damage to vehicle (under £5,000) – scratch / tyre slash both neighbour disputes

## **06 County & District Councillor Reports**

6.1 To receive County Councillor's Report:

- There was nothing to report

## 6.2 To receive District Councillor's Report

District Cllr Smith reported the following:

- The clearance work on the Continental Slope will commence in April. The top section will be closed off during the works.
- There is an on-going programme in place to maintain the sea defences along the sea frontage, for which money has been obtained. The two recent slippages from the bank have been reported to the Coastal Team and they have been asked to remove the debris before Easter if possible.
- NNDC has recently won a court case against a developer for cutting down 2 trees that were subject to a Tree Preservation Order. The company was fined a total of £25,000.
- A mother and son were successfully prosecuted for running a horse riding establishment without a license and were fined £1,850 each.
- "Start-up Business Workshops" are to be held on 25/04/16 at Merchants Place, Cromer 09:15 – 12:15 and The Atrium, North Walsham on 16/05/16 09:30 – 12:30.
- NNDC's Democratic Services Team came 3<sup>rd</sup> in the Civic Team of the Year awards at the annual conference for their work in promoting the role of the civic office.

## 07 Planning, Building & Environment Committee

7.1 The minutes of the PBE meeting held on 24 February 2016 were agreed and approved.

7.2 To consider and agree the following planning applications:

PF/16/0234

Removal of condition 1 of 11/0103 to remove time limit for siting of seafood trailer during summer months

Land at Public Car Park, Beach Road, Mundesley

Members **supported** this application.

PF/16/0280

Erection of extension between dwelling and garage and insertion of windows to side elevation

23 Hawthorn Rise, Mundesley, Norwich, NR11 8JY

Members **supported** this application.

PF/15/1534

Erection of 51 dwellings, public open space and associated infrastructure

Land off High Street and Water Lane, Mundesley

Prior to this application being discussed, Cllrs Payne and Gray left the meeting.

The Chairman invited Mr Dungar, Mr Dunn, Mr Quilter, Mr Allchurch and Mr Ross to speak respectively in respect of this application, as they had all contacted the Clerk requesting to speak. Concerns were raised regarding the risk of flooding due to the proposal to build a number of the properties on a flood plain. The Chairman asked Mr Ross not to continue with his speech, due to the inappropriate approach and wording of what he was saying.

Members agreed to **object** this application on the grounds of risk of flooding with 4 Members objecting, 3 Members supporting and 1 Member abstaining.

Cllrs Payne and Gray were invited back into the meeting.

## **08 Finance & General Purposes Committee**

- 8.1 Minutes of the FGP Committee Meeting held on 9 March 2016 were agreed and approved.
- 8.2 Members resolved to adopt the Financial Risk Assessment.
- 8.3 Members considered and agreed to opt out of "Smaller Authorities Audit Appointments Ltd" for the external audit of the Annual Return from 2016/17 and to appoint Price Bailey to carry out this function at a cost of £675.

## **09 Coastwatch**

- 9.1 The Chairman announced that following a meeting with Coastwatch relationships were much improved between MPC and Coastwatch. Members agreed to a two year rolling Tenancy Agreement and the rent was agreed at a dozen red roses delivered to the Parish Office on St George's day. Coastwatch had also agreed to pay the electricity bills for the building together with half of building repair costs.

## **10 War Memorial**

- 10.1 Members thought a war memorial for the village was a good idea in principle and a working group is to be put together to consider the options.

## **11 Land rear of Trafalgar Court**

- 11.1 Members agreed to meet with NNDC to consider the option of transferring the land to the community via Mundesley Parish Council. **Action:** Clerk to arrange meeting.

## **12 The Queen's Birthday**

- 12.1 The Chairman reported that Mundesley Parish Council had been given a time of 7.30pm to light the Beacon. He said that Coronation Hall had been booked and asked Members to arrange a working group to continue the arrangements for this event due to the Clerk taking annual leave prior to and during the event.

## **13 Facebook**

- 13.1 Members considered and agreed not to have a Parish Facebook site.

## **14 Annual Parish Meeting**

- 14.1 The Clerk asked members of the public and the Council for any suggestions as to who they would like as the guest speaker at the Annual Parish Meeting in May. **Action:** Members and members of the public to let the Clerk have any suggestions.

## **15 DBS Checks**

- 15.1 Members agreed to carry out DBS checks on all Councillors.

## **16 Meet Mundesley**

- 16.1 Members agreed to host a table at the "Meet Mundesley" event on Sunday 21 August 2016 in Coronation Hall. It was agreed this was a good opportunity to meet members of the community.

## 17 Reports from Outside Bodies

To receive Reports from Member representatives on Outside Bodies

- (i) **Coronation Hall** – Cllr Keddell had nothing to report.
- (ii) **Citizens Advice Bureau** – Cllr Stango had nothing to report.
- (iii) **MADRA**- Cllr Gray had nothing to report.
- (iv) **Inshore Lifeboat** – Cllr Payne reported that the new slipway is in use and appreciation was given to Brian Farrow at NNDC for all the help he has given with this.
- (v) **Visitors Centre** – Cllr Smith reported that all members had been re-elected and the Centre is due to open on 19 March 2016. The Visitors Centre is looking for volunteers.
- (vi) **Maritime Museum** – Cllr West reported that they are due to have a committee meeting when the opening hours for this year will be arranged. The Museum is looking for volunteers.
- (vii) **North Norfolk Tourism Overview & Management Forum** – Cllr Parke reported that the group is requesting that some of the council tax be used in the villages and they are fighting the closure of public toilets in the villages
- (viii) **Overstrand Partnership Forum** – Cllr Revell reported that she was due to attend the first meeting this week.

## 18 To Report any other Business

The Clerk asked members of the public if anyone would like to become Councillors, as the Council still had 3 casual vacancies.

## 19 Correspondence

To consider correspondence and agree action:

- Letter from Lloyds Bank confirming the Council's instruction regarding the banking mandate for the account.
- A letter from Mrs King regarding the increase in costs of the beach hut rentals.  
**Action:** Clerk to write to NNDC to support Mrs King's letter.
- Verbal correspondence from Catherine Brightman, Community Dog Warden, to ask if the Parish Council could hold dog fouling bags in the Parish Office and the Museum. In addition she requested to sit in the Parish Office 2 hours per month to allow the public to report any dog issues to her. Members agreed to both requests.

## 19 Public Participation Time

- Mrs Reynolds gave an update re Trafalgar Court and agreed to give the Clerk some notes to take to the meeting with NNDC.
- Mr Strong thanked Cllr Stango for bringing the war memorial to the Council's attention.
- Another member of the public supported the war memorial.
- Mrs Ross asked if the war memorial could go in the Memorial Garden and Cllr Payne explained that this and Woodside had been purchased to be used for a new parish hall, should Coronation Hall go over the cliff.

**20 Date of Next Meeting**

The date of the next Meeting of the Parish Council will be held on Monday 16 May 2016 in Coronation Hall, Mundesley at 7.00pm.

Meeting closed to the public at 8.29 pm and the Chairman called the Part II Confidential Meeting to discuss employment matters.

CHAIRMAN: ..... DATE: .....