

MUNDESLEY-ON-SEA PARISH COUNCIL

31st October 2016

Dear Sir/ Madam

You are hereby summoned to attend the **Full Council Meeting** of Mundesley Parish Council to be held in the Coronation Hall, on **Monday 7th November 2016**, at 7pm for the purpose of transacting the business listed on the Agenda below.

Yours faithfully

Ms Doreen Joy – Assistant Clerk
The Old Fire Station
Back Street, Mundesley
Norfolk, NR11 8JJ
Tel: 01263 720603
E mail: doreenmundesley@gmail.com

AGENDA

- 01 Apologies for Absence**
- 02 Declarations of Interest and requests for Dispensations**
- 03 Minutes of Previous Meetings**
3.1 To agree and sign Minutes of the Finance and General Purposes Committee Meeting held on Wednesday 19 October 2016.
- 04 Chairman’s Announcements**
- 05 Police Report**
5.1 To receive Police Report
- 06 County & District Councillor Reports**
6.1 To receive County Councillor’s Report
6.2 To receive District Councillor’s Report
- 07 Planning, Building & Environment Committee**
7.1 To receive an update on Community Speed Watch (LS)
7.2 To consider and agree asking Highways to place a crossing on Cromer Road.
7.3 To consider and agree fixing the lights in the office.
7.4 To consider and agree if Council requires Asbestos reports. (IF)
7.5 To consider and agree if Council requires Electrical testing (IF)
7.6 Update on waste bin at Tasmin Drive and at the Mace on Cromer Road (CP)
7.7 Update on a replacement bin at Trafalgar Court (DR)
7.8 To consider and agree a contractor to repair the zip wire in the Children Playground.
7.9 To consider and agree Tenancy Agreement for Woodhurst.
7.10 Planning Application
PF/16/1141 Erection of a detached garage
The Grange, High Street, Mundesley, NR11 8JL **-PERMIT**
- 08 Finance & General Purposes Committee**
8.1 To consider and agree Grant Application from Mundesley Community Sports Hub.
8.2 To ratify decision made by the Finance and General Purposes Committee for employees’ wages to be paid directly in to their account.

8.3 To consider and agree purchasing a new bench for multiple plaques in Memorial Garden. (Assistant Clerk)

09 Coronation Hall

9.1 To consider and agree using the smaller room for Council meetings (CP)

10 Policies

10.1 To consider and agree The Members Code of Conduct (Assistant Clerk)

11 Coast Watch

11.1 To consider and agree removing the desk from Coast watch Tower (Assistant Clerk)

11.2 To consider and agree allowing Coast Watch to put a support post for existing aerial.

11.3 To consider and agree quotes for the electrical work in the Coast watch Tower.

12 Christmas Event

12.1 To consider and agree Council financially supporting the Christmas Event, lights and tree etc. (LS)

12.2 Update on how much money is left over for the Queens Working Group events 2016.

13 Reports from Outside Bodies

13.1 To receive Reports from Member representatives on Outside Bodies

- Coronation Hall

- Citizens Advice Bureau

- MADRA

- Mundesley Youth & Community

- Inshore Lifeboat

- Visitors Centre

- Maritime Museum

- North Norfolk Tourism Overview and Management Forum

- Overstrand Partnership Forum

14 To Report any other Business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

15 Correspondence

15.1 To consider correspondence received by the Council and agree responses thereto

16 Public Participation Time

The meeting will be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

17 Date of Next Meeting

17.1 To confirm that the date of the next Meeting of the Parish Council will be held on Monday 12 December 2016 in the Coronation Hall at 7:00pm.

18 Exclusion of the Press and Public

To resolve under the Public Bodies (Admission of Strangers) Act 1960 that the Press and Public be excluded during the discussion of CONFIDENTIAL employment matters and possible litigation matters.

Distribution: All members

CONFIDENTIAL MEETING AGENDA

1. To consider and agree who will do the RFO Role.

2. To consider and agree current clerks position and agree to any changes (CW)

3. Update on employment matters(DH)