

Mundesley-on-Sea Parish Council

.MINUTES OF THE FINANCE and GENERAL PURPOSES COMMITTEE

Held on WEDNESDAY 23rd NOVEMBER 2016 at 7:00pm
In the JUBILEE ROOM at CORONATION HALL, MUNDESLEY

Present: Cllrs P Gray (Chairman), C West (Vice-Chairman)
Committee Members: J. Parke, D Smith, J Holliman, D Harding, L Stango, D Revell,
Non Committee Members: Cllrs P Keddell, C Payne, K Cheetham

Members of the Public: 5

Acting Clerk: Ms D Joy

Prior to the start of the Meeting, the Chairman announced that the meeting was being recorded.

01 APOLOGIES FOR ABSENCE

None

02 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

None

03 FINANCE

3.1 To consider paying HMRC via direct debit (CW)

Members **AGREED** to pay HMRC via Direct Debit.

3.2 Update on revising the Lloyds account. (AC)

The Acting Clerk reported that revising the Lloyds bank account was still ongoing

3.3 To consider putting the annual return on the website (DR)

Members **AGREED** to place the 8 pages of the Annual return on the Council Website. The **Acting Clerk** will do this once access to the website is gained.

3.4 To consider grant for Mundesley Sports Community Hub (AC)

Members **AGREED** to consider this grant along with the others in accordance with the Grants Policy. The **Acting Clerk** will place this on the Grants list for 2017.

3.5 Update on paying employees via BACS (AC)

The Acting Clerk reported that this was in the course of being set up.

04 CORRESPONDENCE

To consider any correspondence and agree action

4.1 Christmas Decorations in the office (AC)

Members **AGREED** to allow the Acting Clerk to decorate the office for Christmas. The **Acting Clerk** to arrange.

4.2 Road Closure for Christmas Fair (AC)

The Acting Clerk reported that the closure had been granted and the notices displayed in accordance with the Highways Regulations on road closures

4.3 Email from the Deputy Clerk at Swaffham Town Council requesting to look at the information Council have on the Skate Park as they are looking into having one.

Members **AGREED** to help Swaffham and allow their Deputy Clerk to come and look at the Skate Park files. The **Acting Clerk** to arrange.

4.4 Email from the Highway Rangers requesting any that outstanding works/other works to be sent to them before 15th December 2016.

The Acting Clerk requested that Council emails the office with any works for the Rangers by the first week in December.

05 TO REPORT ANY OTHER BUSINESS

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the council
No other business reported.

06 PUBLIC PARTICIPATION TIME

To resolve that the meeting be closed for a maximum of 15 minutes to allow public participation (3 minutes per person)

A member of the public noted that the new Norfolk Constabulary website has an excellent section to view crime stats in the local area and to perhaps consider it for Full Council in the future. The Acting Clerk agreed to look into this and Cllr Stango would mention this at the next SNAP meeting to perhaps using this instead of the PCSO coming to Full Council Meetings.

Note that only items in the Agenda are to be discussed – for any other item/subject please contact the Clerk in writing for submission at a future meeting.

07 DATE OF NEXT MEETING

To confirm the next meeting of this Committee will take place on Wednesday 25 January 2017 at 7:00pm in the Jubilee Room at Coronation Hall, Mundesley

Meeting Closed at: 7:16pm

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CHAIRMAN

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DATE