

MUNDESLEY-ON-SEA PARISH COUNCIL

MINUTES OF THE FINANCE and GENERAL PURPOSES COMMITTEE

Held on WEDNESDAY 19 OCTOBER 2016 at 7:00pm

In the CORONATION HALL, MUNDESLEY

Present: Cllrs P Gray (Chairman), C West (Vice-Chairman)
Committee Members: J. Parke, D Smith, J Holliman, D Harding, L Stango

Members of the Public: 4

Clerk: Mrs J White
Assistant Clerk: Mrs D Joy

Prior to the start of the Meeting, the Chairman announced that the meeting was being recorded.

01 Apologies for Absence

Cllr D Revell (daughter's birthday)

02 Declarations of Interest and Requests for Dispensations

No Committee Members declared an interest.

03 Minutes of the Previous Meeting

The Minutes of the F&GP Meeting held on 14 September 2016 which were agreed at Full Council on 26 September 2016 were duly signed by the Chairman.

04 Finance

- 4.1 It was agreed at the previous meeting to appoint Mr Holmes as the internal auditor.
- 4.2 Members agreed to investigate the option of the Council holding a Treasurers Account as opposed to a Business Account in order to save on bank charges.
- 4.3 Cllr West reported that the cheque for £650 in respect of the school books agreed previously would be sent to the school by the end of the week.
- 4.4 The Clerk confirmed that the annual accounts did not need to be posted on the website because MPC is not classed as a small Council and consequently have to have an external audit and the results of the external audit have to be posted on the notice board and the website.
- 4.5 Cllr West reported that the takings from the bottle bank are less than 2014/15 and it is assumed that this is because glass can now be put in home recycling wheelie bins.
- 4.6 Members agreed that employees can be paid by BACS and that this will be taken to Full Council for ratification.

05 Correspondence

- Temporary road closure from 24 October to 26 October 2016 affecting the C289 Mundesley Road from 200m east of C295 Gimingham Road to a point 260m east of C295 Gimingham Road.
- Temporary road closure on 28 October 2016 affecting the U14329 Back Street
- Temporary road closure from 31 October to 2 November 2016 affecting the U19010 The Street from 40m east of U19737 Lawn Close to a point 120m east of U19737 Lawn Close in Knapton.
- Email from Ms Clegg congratulating MPC on the condition of the ladies toilets.
- Email from the Links Chalet Park to say the site is closed for the season.
- Email from Cllr Cheetham regarding his co-option onto the Council, to which Cllr West read out a letter he was intending on sending. Cllr Cheetham was happy with the letter to be sent.

06 TO REPORT ANY OTHER BUSINESS

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

No other business was reported

07 PUBLIC PARTICIPATION TIME

To resolve that the meeting be closed for a maximum of 15 minutes to allow public participation (3 minutes per person)

Note that only items in the Agenda are to be discussed – for any other item/subject please contact the Clerk in writing for submission at a future meeting.

No Member of the Public wished to speak

08 DATE OF NEXT MEETING

To confirm the next meeting of this Committee will take place on Wednesday 23 November 2016 at 7:00pm in Coronation Hall, Mundesley

The meeting was closed at 7.30pm

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CHAIRMAN

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DATE