

# MUNDESLEY-ON-SEA PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD ON WEDNESDAY 9 DECEMBER  
2015 IN THE CORONATION HALL, MUNDESLEY

**Present:** Cllr C West (Chairman), Cllr P Gray (Vice-Chairman)  
Cllrs L Caudwell, M Greer, P Keddell, J Parke, R Revell, D Smith, L Stango

District Cllr B Smith

PCSO D Fathalla

**Members of Public:** – 29

**Clerk:** Mrs J White

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## **01 Requests for Filming or Recording**

No requests

## **02 Apologies for Absence**

Cllr C Payne sent his apologies

## **03 Declarations of Interest and requests for Dispensations**

Cllr P Gray declared an interest in item 8.2 on the Agenda and announced that he will leave the room when this item is discussed.

## **04 Minutes of Previous Meeting**

4.1 Minutes of the Full Council Meeting held on Monday 2 November 2015 were agreed and approved by all and signed by the Chairman.

## **05 Chairman's Announcements**

The Chairman announced:

- Due to an unpleasant incident in the Parish Office there would be a Part II after the meeting which will exclude the public.
- The Mundesley Christmas Fayre will take place on Sunday 13 December 2.0pm-6.0pm in the village.
- Members of the public are invited to partake in some end of year snacks with Council Members after the meeting.

## **06 County & District Councillor Reports**

6.1 To receive County Councillor's Report

Nothing to report

## 6.2 To receive District Councillor's Report

Cllr B Smith reported the following:

- Steps are going to be put in at the boat ramp on the East Promenade and a barrier will be installed for inclement weather to be managed by the Lifeboat Crew.
- The condition of the road surface in Back Street has been reported to Highways at NNDC.
- The "Big Society" have awarded almost a total of £27,500 of grants to Happisburgh YFC, High Kelling Society, North Walsham Gymnastics Club, Northrepps Parish Council, Sheringham Girl Guides and Stalham Brass Band. Since the fund started in 2012, in excess of £100,000 has been awarded to more than 100 community projects. If Mundesley have any projects in mind then apply for a grant. The Committee sits 4 times a year and the next round of applications close on 8 February 2016.
- NNDC has recruited 8 more dog wardens bringing the total up to 21 in the District.

## 07 Police Report

PCSO Fathalla reported the crime stats from 02/11/15 – 30/11/15 as follows:

- 1 x possession of extreme pornographic image
- 1 x verbal altercation between neighbours
- 2 x actual bodily harm – domestic related (same address)
- 1 x damage caused to the garden of a property
- 1 x mutual exchange of photos between two persons under 18
- 1 x drink driver involved in an RTC

Cllr Stango thanked PCSO Fathalla for providing a more comprehensive report.

## 08 Planning, Building & Environment Committee

8.1 The minutes of the PBE meeting held on 18 November 2015 were agreed and approved.

8.2 PF/15/1534

Erection of 51 dwellings, public open space and associated infrastructure  
Land of High Street and Water Lane, Mundesley

Cllr P Gray left the meeting and the Chairman adjourned the meeting to allow members of the public to speak with a maximum of 3 minutes each. The following members of the public raised their objections:

- Mr A Dungar, Mr D Ross, Mr Pennel, Mr D Allchurch, Ms Shaw, Mr M Nash, Mr K Quilter, Mr Dunn

8.3 The Chairman re-opened the meeting and asked each Member their views in respect of the above application. Members then considered the application. Members agreed to object with comments to the Planning Department and asked the Clerk to arrange a meeting with the Planning Officer to clarify their concerns regarding the access to the site and the potential of flooding and to discuss Section 106. **Action:** Clerk to arrange meeting for the Planning Chairman, Vice-Chairman and Clerk with NNDC and then to report back for final decision.

The Chairman announced a 5 minute break after which Cllr P Gray returned to the meeting.

- 8.4 PF/15/1575 Variation of condition 1 of planning permission E3975 to permit occupancy from 1 March to 15 January  
23 Seaward Crest Chalets, Links Road, Mundesley, Norwich, NR11 8AT

All Members supported this variation of condition.

- 8.5 Cllr Stango updated Members re the PBE Minutes.

## **09 Finance & General Purposes Committee**

- 9.1 Minutes of the FGP Committee Meeting held on 25 November 2015 were agreed and approved.
- 9.2 Cllr Stango moved to appoint NP Law as the Council's legal advisors, Cllr Caudwell seconded this and all Members agreed. **Action:** Clerk to write to NP Law and appoint.
- 9.3 The Clerk reported that the Council could not invest in a Bond with Harrods Bank, as they only do Bonds for individuals. Cllr West said he would go to Lloyds Bank in Norwich to seek advice re investment. **Action:** Cllr West to go to Lloyds
- 9.4 Members considered the precept budget. Cllr Gray proposed to accept it, Cllr West seconded this and all Members agreed to sign it off. Cllr Gray said he liked the way the budget was put together by various Members of the Council this year.
- 9.5 Following correspondence from NALC re the arrangements for external audits changing due to the abolition of the Audit Commission and a new regulatory framework being introduced the Council had to decide whether to opt out of the new administration for external audit arrangements. A decision has to be made by 31 January 2016, as to whether to opt out or not. Members agreed to speak to Mazars and get quotes to see how much it would cost if the Council opted out. **Action:** Cllr West to obtain quotes.
- 9.6 All Members agreed to pay the balance of £2,069.92 towards the new lighting for Coronation Hall. **Action:** RFO to raise the payment

## **10 Links Chalet Park**

- 10.1 The Clerk reported that she had received a letter from Mundesley Chalet Owners Association Ltd asking the Council to instruct Spalding & Co to prepare the Council's proposals in respect of their request to extend the lease. All Members agreed to instruct Spalding and Co. **Action:** Clerk to contact Spalding & Co

## **11 Documentation**

- 11.1 All Members considered and agreed to sign the deed in respect of the transfer of land at Fourways from Knapton Parish Council to Mundesley Parish Council

## **12 Reports from Outside Bodies**

To receive Reports from Member representatives on Outside Bodies

- (i) **Coronation Hall** – Nothing to report.

- (ii) **Citizens Advice Bureau** – Cllr Stango reported that Mundesley is going to get a CAB and asked that a grant be considered for this when it is in place.
- (iii) **MADRA**- Cllr Gray reported there has been no meetings.
- (iv) **Mundesley Youth & Community** – Jackie Thornton said she is still waiting for confirmation in writing that the gym equipment is to be replaced FOC by the supplier.
- (v) **Inshore Lifeboat** – Liz Payne reported that the Boxing Day dip will take place at 11:00am.
- (vi) **Visitors Centre** – Cllr Smith reported the Visitor’s Centre is now closed and it has been a successful season.
- (vii) **Maritime Museum** – Cllr West reported that he had received the samples for the new flooring and is hoping to have this done in January. He said he has sent the Museum Accreditation off but has not heard back yet.
- (viii) **North Norfolk Tourism Overview & Management Forum** – Cllr Parke reported that overflowing dog and litter bins were discussed at the last meeting and the next meeting will be in February.

### 13 To Report any other Business

Cllr Caudwell reported that the VJ Day Celebrations which were organised independent of the Council raised £350 and a cheque for this sum had been presented to the Royal British Legion.

### 14 Correspondence

To consider correspondence and agree action:

- Email from Mr & Mrs Behling re concerns about the parking of both lorries and cars outside the Tesco Store on Cromer Road. Members asked the Clerk to write to Highways and ask them to survey the situation and also to write to Tesco’s.
- Email from Paul Ingham to let MPC know that a gentleman had fallen over and couldn’t get up when he slipped on the wet muddy path between the children’s play area and Meadow Close. **Action:** Clerk to put on the next PBE Agenda.
- Email from Highways to say the Highways Inspector is due to visit week commencing 18 January 2016 to carry out inspections of the roads in the parish and asked MPC to let them know of any Highways issues to be considered.

### 16 Public Participation Time

No members of the public wished to speak.

### 17 Date of Next Meeting

The date of the next Meeting of the Parish Council will be held on Monday 8 February 2016 in Coronation Hall, Mundesley at 7.00pm.

Meeting closed at 8.40 pm and the Chairman called the Part II Meeting.

CHAIRMAN: ..... DATE: .....