

MUNDESLEY-ON-SEA PARISH COUNCIL

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

Held on WEDNESDAY 25 NOVEMBER 2015 at 7:00pm

In the CORONATION HALL, MUNDESLEY

Present: Cllr P Gray (Chairman)
Committee Members: Cllrs L Caudwell, M Greer, J Parke, L Stango
Non-Committee Members: Cllr C Payne
Responsible Finance Officer Mrs E Garrard
NP Law – David Johnson

Members of the Public: 2

Clerk: Mrs J White

01 Requests for Filming or Recording

The Chairman asked if anyone present wished to film or record proceedings. There were no applications.

02 Apologies for Absence

Cllr C West sent his apologies and Cllrs P Keddell, D Revell and D Smith did not attend

03 Declarations of Interest and Requests for Dispensations

Cllr Parke declared he was employed by the same Company as NP Law (Agenda item 5) and that he also had an interest in Agenda item 12, as he is a member of Mundesley Players. Members agreed to a dispensation for both.

04 Minutes of the Previous Meeting

Agreed at the Full Council Meeting on 2 November 2015 and duly signed by the Chairman.

05 NP Law

David Johnson from NP Law gave a short presentation explaining how the retainer fee works and the advice that the Council could expect to receive under the retainer. Members asked questions. The Chairman thanked David for the presentation. Following David's departure Members discussed the benefits of using NP Law and all Members agreed to take this to Full Council. **Action:** Clerk to put on Full Council Agenda.

06 Finance

6.1 Invoices for November were considered and agreed.

6.2 The Clerk reported that 5 bus shelters are cleaned every month together with the cleaning of rubbish in Back Street car park. Due to resignations and ill health there were not enough signatories available to sign cheques, therefore, two months were paid within a one month period. It was agreed that the Clerk would accompany Mr Woodyard to see what the bus shelter cleaning involves and find out if the car park cleaning section should come out of the paper bank money.

6.3 Cllr Gray reported that MPC could not now invest with TSB, as they only do individual bonds. Cllr Gray said he had found a bond with Harrods Bank, who are in the compensation scheme at a rate of 2.25% for a 2 year fixed term. Members agreed to this. **Action:** Clerk to put on Full Council Agenda.

07 Budget

Members considered and agreed the precept budget. **Action:** Clerk to put on Full Council Agenda for signing off.

08 Memorial Wreaths

All Members considered and agreed to purchase the memorial wreaths under Section 137.

09 Museum

All Members considered and agreed to use Kerry's Carpets to provide and lay the new flooring in the Museum at a cost of £438.01 plus VAT. **Action:** Cllr West to contact Kerry's and arrange.

10 Woodhurst

Cllr Gray reported that the pipes on the tenant's dishwasher had leaked, damaging the floor, plinths and base units. Cllr Gray explained that MPC would need to claim on the building insurance to rectify and make good the damage. Cllr Payne and Stango felt that the repairs should not be done on MPC's insurance as the fault was caused by the tenant's appliance and that they should claim on their own insurance. **Action:** Cllr Gray to obtain a copy of the tenants insurance and report back.

11 Mower

Due to time constraints, Cllr Gray has been unable to obtain costs for the repair of the mower. All agreed to defer to the next meeting. **Action:** Clerk to put on next Agenda

12 Coronation Hall

Mundesley Players have raised £2,000 towards new lighting at Coronation Hall. Steve Tarry, Coronation Hall Secretary has confirmed that the lights will be owned by Coronation Hall and will be available for all Hall users if required. All Members considered and agreed to give the outstanding balance of £2,069.92 towards new lighting at Coronation Hall. **Action:** Clerk to put on Full Council Agenda.

13 Correspondence

- Email from NNDC to say Hilda Road will be closed (except for access) on 9 December for the duration of the works, expected to be one day. Repair of a manhole cover.
- Letter from Norfolk Citizens Advice requesting financial help. **Action:** Cllr Stango to contact CAB to find out the status regarding the changes and the services still to be offered to Mundesley.
- A note from Cllr West to say he has spoken to East Law re their services. They do not operate a retainer fee service at this time. The Solicitor working for them is retiring March 2016 and a replacement has not yet been agreed.

14 Any other Business

No other business raised.

15 Public Participation Time

Mrs Liz Payne reported that she thought the gentleman who tidies round the bottle banks was paid by money taken out of the bottle bank proceeds. **Action:** Clerk to check.

16 Date of Next Meeting

The next meeting of this Committee will be on Wednesday 27 January 2016 at 7:00pm in the CORONATION HALL, Mundesley.

There being no further business the Chairman closed the meeting at 8:10pm

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CHAIRMAN

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DATE