

MUNDESLEY-ON-SEA PARISH COUNCIL

14 June 2016

Dear Sir/ Madam

You are hereby summoned to attend the **Full Council Meeting** of Mundesley Parish Council to be held in the Coronation Hall, on **Monday 20 June 2016**, at 7.00pm for the purpose of transacting the business listed on the Agenda below.

Yours faithfully

Mrs J White – Clerk
The Old Fire Station
Back Street, Mundesley
Norfolk, NR11 8JJ
Tel: 01263 720603
E mail: clerk@mundesley-pc.gov.uk

AGENDA

- 01 Apologies for Absence**
- 02 Declarations of Interest and requests for Dispensations**
- 03 Minutes of Previous Meetings**
 - 3.1 To agree and sign Minutes of the Annual Council Meeting held on Monday 16 May 2016
 - 3.2 To agree and sign Minutes of the Confidential Extraordinary Meeting held on Tuesday 5 April 2016
- 04 Chairman's Announcements**
- 05 Police Report**
 - 5.1 To receive Police Report
- 06 County & District Councillor Reports**
 - 6.1 To receive County Councillor's Report
 - 6.2 To receive District Councillor's Report
- 07 Planning, Building & Environment Committee**
 - 7.1 To nominate Planning, Building & Environment Committee Members
 - 7.2 Planning Applications

To consider and agree:

PF/16/0638 Removal of condition 3 of planning permission 91/0378 to allow holiday occupancy all year round
26 Hillside, Mundesley, Norwich, NR11 8BP

PF/16/0670 Rear extension and reorganising adjustments made at first floor, to the existing chalet bungalow. Works include a new roof and facing gables to the front and rear of the property
27 Trunch Road, Mundesley, Norwich, NR11 8JU

08 Finance & General Purposes Committee

- 8.1 To nominate Finance & General Purpose Committee Members
- 8.2 To agree Minutes of the FGP Committee Meeting held on 15 June 2016
- 8.3 To consider and agree the Statement of Income and Expenditure for year ended 31 March 2016
- 8.4 To consider, approve and sign Section 1 – “Annual Governance Statement 2015/16” of the Annual Return for the year ended 31 March 2016.
- 8.5 To consider, approve and sign Section 2 – “Accounting Statements 2015/16” of the Annual Return for the year ended 31 March 2016.
- 8.6 To consider and agree quotation from TT Jones in respect of lamp post in High Street.
- 8.7 To consider and agree grant applications
- 8.8 To consider and agree quotations to publish “Muleslai to Mundesley”

09 Employment Committee

- 9.1 To nominate Employment Committee and elect a Chairman

10 Council Documents

- 10.1 To consider and agree adoption of “Grievance Procedure”
- 10.2 To consider and agree adoption of “Social Media Policy”

11 Woodhurst

- 11.1 To consider and agree management of Woodhurst

12 DBS Checks

- 12.1 To update Members on DBS Checks

13 Traffic Calming

- 13.1 To consider and agree a request to the Police to carry out a traffic speed survey of Cromer Road

14 The Queen’s Birthday

- 14.1 To report back regarding the Queen’s birthday celebrations

15 WW2 Gun Emplacements

- 15.1 To consider and agree an information board on the Coast path.

16 Skate Park

- 16.1 To consider and agree repairs to Skate Park slope by ramp

17 Parish Partnership Initiative

- 17.1 To consider and agree submitting a bid

18 All Saints Church

- 18.1 To consider and agree grant towards the repairs of the Church Rooms

19 Reports from Outside Bodies

- 19.1 To receive Reports from Member representatives on Outside Bodies

- Coronation Hall (PK)
- Citizens Advice Bureau (LS)
- MADRA (PG)
- Inshore Lifeboat (CP)
- Visitors Centre (DS)
- Maritime Museum (CW)
- North Norfolk Tourism Overview and Management Forum (JP)
- Overstrand Partnership Forum (DR)

20 To Report any other Business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

21 Correspondence

- 21.1 To consider correspondence received by the Council and agree responses thereto

22 Public Participation Time

The meeting will be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

23 Date of Next Meeting

- 23.1 To confirm that the date of the next Meeting of the Parish Council will be held on Monday 18 July 2016 in the Coronation Hall at 7:00pm.

Distribution: All members