

MUNDESLEY-ON-SEA PARISH COUNCIL

13 July 2016

Dear Sir/ Madam

You are hereby summoned to attend the **Full Council Meeting** of Mundesley Parish Council to be held in the Coronation Hall, on **Monday 18 July 2016**, at 7pm for the purpose of transacting the business listed on the Agenda below.

Yours faithfully

Mrs J White – Clerk
The Old Fire Station
Back Street, Mundesley
Norfolk, NR11 8JJ
Tel: 01263 720603
E mail: mundesleypcclerk@gmail.com

AGENDA

01 Apologies for Absence

02 Declarations of Interest and requests for Dispensations

03 Minutes of Previous Meetings

- 3.1 To agree and sign Minutes of the Full Council Meeting held on Monday 20 June 2016.
- 3.2 To agree and sign Minutes of the Confidential Extraordinary Meeting held on Tuesday 5 April 2016.

04 Chairman's Announcements

05 Police Report

- 5.1 To receive Police Report
- 5.2 To consider and agree reporting of vandalism (DR)

06 County & District Councillor Reports

- 6.1 To receive County Councillor's Report
- 6.2 To receive District Councillor's Report

07 Planning, Building & Environment Committee

- 7.1 To confirm voting in respect of elected Chairman for the PBE Committee
- 7.2 To agree Minutes of the PBE Committee Meeting held on 6 July 2016 together with the amendment made by the Chairman in respect of point 7.1 on this agenda
- 7.3 To consider and agree PBE Committee membership numbers on advice of NorfolkALC.
- 7.4 To update Members on the fitting of the new bin in the Shopper's Car Park and the painting of the Memorial Garden gates.

7.5 Planning Application

To consider and agree

PF/16/0640 Use of land for siting of a mobile NCI (National Coastwatch Institution station from March to October each year

Site is at seaward end of Vale Road, Mundesley, NR11 8DT

PF/16/0872 Erection of four dwellings

Land off, Cromer Road, Mundesley, Norwich, NR11 8DB

08 Finance & General Purposes Committee

8.1 To agree Minutes of the FGP Committee Meeting held on 13 July 2016

8.2 To consider and agree FGP Committee membership numbers on advice of NorfolkALC

8.3 To consider and agree granting the school £650 under S137 for reading books (DR)

09 Grant Presentations

9.1 To present grants to the following bodies:

All Saints Parish Church	Don't be alone at Christmas	£250
1 st Mundesley Scout Group	Purchase of a bell tent	£250
Mundesley Junior School	Purchase of rapid reading books	£250
Mundesley Action 4 Cardiac Hill	New steps for beach access	£250
Coronation Hall	Replace damaged theatre curtains	£250
East Anglian Air Ambulance	Compression bands for CPR machine	£250
Mundesley Festival	Running costs	£250

10 DBS Checks

10.1 To consider and agree DBS checks in respect of updated information

11 Museum

11.1 To consider and agree electrical recommendations

12 Tesco's Parking

12.1 To report back on meeting with Store Manager

13 Documentation

13.1 To consider and agree adoption of reviewed Grievance Procedure

13.2 To consider and agree adoption of Social Media Policy

14 WW2 Gun Emplacements

14.1 To report back on investigations into funding etc. of an information board (DR)

15 Reports from Outside Bodies

15.1 To receive Reports from Member representatives on Outside Bodies

- Coronation Hall
- Citizens Advice Bureau
- MADRA
- Mundesley Youth & Community
- Inshore Lifeboat
- Visitors Centre
- Maritime Museum
- North Norfolk Tourism Overview and Management Forum
- Overstrand Partnership Forum

16 To Report any other Business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

17 Correspondence

17.1 To consider correspondence received by the Council and agree responses thereto

18 Public Participation Time

The meeting will be adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

19 Date of Next Meeting

19.1 To confirm that the date of the next Meeting of the Parish Council will be held on Monday 26 September 2016 in the Coronation Hall at 7:00pm.

20 Exclusion of the Press and Public

To resolve under the Public Bodies (Admission of Strangers) Act 1960 that the Press and Public be excluded during the discussion of CONFIDENTIAL employment matters and possible litigation matters.

Distribution: All members

EXTRAORDINARY MEETING AGENDA

1. To consider and agree action in respect of a grant application (CW)
2. To consider and agree action to be taken in respect of grievance report (CW & DH)
3. Employer's Duty of Care to Employees (DR)
4. Arrangements in place for Councillors to visit office (DR)