

MUNDESLEY-ON-SEA PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING HELD ON MONDAY 19TH MAY 2014 IN THE
CORONATION HALL MUNDESLEY

PRESENT

Cllr C.West (Chairman) Cllr W.Firmin (Vice –Chairman)
Cllrs P Gray; Dot Smith; Derek Smith; L Stango; J.Parke,
C.Payne; P Blencowe; R Steer, P.Keddell, E.Belcourt-Paffett

PCSO 8317 De Fathalla – North Walsham Safer Neighbourhood Team

Jackie Thornton – Mundesley Youth & Community

Members of Public 2

Clerk Mrs B Baggaley

01 ELECTION OF CHAIRMAN

Cllr C.West was nominated and agreed to stand for a further year; he was duly elected as Chairman. There were no further nominations. A declaration of office was completed. Clerk to forward this to NNDC.

02 ELECTION OF VICE- CHAIRMAN

Cllr W.Firmin was nominated and agreed to stand for a further year; he was duly elected as Vice- Chairman. There were no further nominations.

03 Apologies for Absence

Apologies were given and received on behalf of C.Cllr W.Northam,
D.Cllr .B.Smith and Cllr K Lee,

04 Declarations of Interest and requests for Dispensations

None declared

05 Minutes of Previous Meeting

The Minutes of the Full Council Meeting held on Monday 24th March 2014 were agreed and signed by the Chairman.

06 Chairman's Announcements

Cllr C. West thanked all Councillors for his nomination as Chairman.

07 County & District Councillor Reports

7.1 To receive County Councillor/ District Councillor's Reports

The Chairman read out the report from C.Cllr W.Northam. Summary as follows;

- No increase in Council Tax.
- Worstead Recycling centre only open at weekends from April 2015
- Contract for Incinerator at Kings Lynn terminated
- Carers in NHS to receive more training regarding fire hazards/ falls in the

home from Norfolk Fire & Rescue Service
- Administration changing from Cabinet System to Committee System to enable members to be more involved in decision making.

- 08 Police Report from PCSO De Fathalla
Since the last meeting there have been 3 crimes;
2 violence against person (undetected)
1 criminal damage to motor vehicle (undetected)

The Police had received complaints regarding parking at the Fire Station next to the school; however they are unable to act unless there is an actual obstruction.

Councillors reported that there was more graffiti on the Skatepark. PCSO Fathalla suggested the Parish Council set up a surveillance camera. This is to be discussed further with MY & C.

PCSO De Fathalla left the meeting at 7.20 pm.

- 09 Planning, Building & Environment Committee

9.1 To nominate Planning, Building and Environmental Committee Members
The following 9 Councillors were nominated;
W.Firmin, C.West, K.Lee, J.Parke, Dot Smith, R.Steer, Derek Smith,
L.Stango, C.Payne.

9.2 The minutes of the PBE meeting held on 9th April 2014 were ADOPTED by Members.

9.3 To receive update on issues discussed
Cllr W Firmin gave a summary of the meeting held with Paul Jones of TT Jones and Cllrs C West and P. Gray.

- Renewal of 4 year contract to 31 Mar 2018.
 - LED lights -total of 30 fitted under Parish Partnership Scheme
 - Proposal suggested to keep 10 new fittings on hold at TT Jones for future repairs as there is an order period of 10 – 12 weeks. Payment to be made on fitting of new lamps. Clerk to put this on agenda at next PBE meeting
 - TT Jones to complete an assessment of current assets
 - TT Jones will send MPC a certificate to forward to EON to reduce Electricity costs.
- It was AGREED to renew the contract. Clerk to action.

9.4 To consider Planning Applications

PO/14/0446 Erection of one and a half storey building
The Stables, 41A High Street, Mundesley, NR11 8JL

It was AGREED to OBJECT to this application on the grounds of vehicular access. Clerk to action.

9.5 Seafront Gardens

To consider NNDC proposal re transfer of assets

It was AGREED to carry this item forward to the next Planning Building and Environmental meeting. Clerk to action.

10 Finance & General Purposes Committee

10.1 To nominate Finance & General Purposes Committee Members

The following 7 Councillors were nominated

P.Gray, C.West, W.Firmin, E.Belcourt-Paffett, Derek Smith,
P. Blencowe, P.Keddell

10.2 To agree the minutes of the meeting held on 23rd April 2014

Minutes not yet available.

10.3 To receive update on issues discussed

Cllr C West reported that due to the recent problems and delays with TSB moving the accounts back to Lloyds, he had approached Lloyds bank directly. Two accounts are in the process of being opened which will run alongside the TSB accounts until all direct debits and standing orders have been transferred. Cllr C West and Clerk to action.

10.4 To consider and agree DRAFT Accounts for Year Ending 31.3.14

The Chairman commended the Clerk in getting the Draft accounts completed so quickly. The Internal Auditor has successfully carried out his checks and is happy with them. Draft Accounts to be agreed at the F & GP meeting on 18th June and fully signed off at the full Council meeting on Monday 23rd June.

10.5 To consider Invoice payments to be made

P E Yaxley	Woodhurst boiler repairs and service	£393.00
Berryman	Glass recycling	£102.16
RJ Smith	Freds shed repair	£238.00
Anglian Water	Back St Toilets	£ 48.40
Anglian Water	Pavilion	£ 6.85
NNDC	Waste collection	£191.10
TT Jones	Street Light maintenance April	£102.18
Travis Perkins	Materials	£ 70.69
AON	Lawnmower insurance	£224.72
RBS	Accounts –remote year end	£276.00

Cllr P Gray reported that the renewal was due for AON Insurance. It was AGREED to renew the policy for a period of 3 years (A discount of £246.10 given) at a cost of £4675.90 per annum.

11 Employment Committee

To nominate Employment Committee Members

The following 5 Councillors were nominated

E. Belcourt-Paffett, L.Stango, P.Blencowe, P.Keddell and C.West

- 12 Woodhurst
To receive update on repairs
An estimate for pointing and work on the drains has been received from W.Rayner. Cllr C West requested a more detailed estimate.
It was agreed to wait until the drains had been completed before replacing the damaged flooring.
- 13 Pavilion
To receive update on renovation
The new windows have been installed; all agreed they were a great improvement.
It was AGREED that the doors would be painted in the same red as the new Council Office in Back Street.
- 14 Public Toilets Back Street
To receive update on repairs
2 broken roof tiles reported; Cllr W Firmin to discuss with contractor.
Outside lights reported as being on all night- clerk to check.
- 15 Street Lighting
To receive update on meeting with TT Jones
See item 9.3
- 16 Christmas Market
To discuss Christmas Market proposals for 2014
Cllr C West noted that the Market involved a lot of work for the Clerk and that there was a need to justify spending on this project and show value for money. Some Members felt it was not the Parish Councils responsibility to run this event.
Mrs L. Payne (present as a member of the Public) proposed that a Volunteer Committee run the event separately from the Parish Council, with more support coming from the Traders in the village. This was supported during a lengthy discussion. The current Christmas Committee will meet to propose a plan of action.

Cllr C West noted that there was Council support for this project to continue.
- 17 Reports from Outside Bodies

To receive Reports from Member representatives on Outside Bodies
- Coronation Hall; Cllr J. Parke has resigned from the Committee. Cllr P Keddell has agreed to be the Parish Council representative. Clerk to advise Coronation Hall.
 - Citizens Advice Bureau- Cllr L Stango to remain as PC representative
 - MADRA- Cllr P Gray to remain as PC representative

- Mundesley Youth & Community - Cllr L Stango to remain as PC Representative

Mrs Jackie Thornton gave a brief update on the MUGA project.

- Contract total £92,738 plus vat.
- 25% to be paid upfront- total of £23,184
- retention for 6 months of 2.5% £2318
- £50K Grant to come in from Sport England.

The Chairman advised that he would prefer it if all monies/grants were in before any contract is signed.

His proposal to Councillors to sign the contract of £92,738 + vat subject to all monies being in the Parish Council Account was voted on and AGREED by Members.

- Inshore Lifeboat – Cllr C Payne to remain as PC representative
Slope repairs on hold by Anglian Water – problems on land ownership
- Parochial Church Council – Cllr e Belcourt-Paffett to remain as PC representative. Rev Rod Key leaving after 10 years.
- Visitors centre – Cllr R Steer to remain as PC representative. Centre now open; lots of queries re slope and café.
- Museum – Cllrs C.West and P.Gray to remain as PC representatives.
This item to be moved to main agenda as now in MPC ownership. Clerk to action.

18 Correspondence

To consider correspondence received by the Council and agree responses thereto

- *Letter from Coronation Hall re new Council representative. Clerk to respond*
- *Poster Coronation Hall “ Meet Mundesley” Sunday August 17th*
- *E mail Sheila Oxtoby NNDC will give us a written response to queries raised at Parish meeting in due course.*
- *E mail Gimingham PC - 5 Allotments available. Clerk has advertised details.*
- *E mail NNDC Standard Engagement Event 28th July – Agenda item. Clerk to action*
- *Letter Norfolk Age UK – thanks To MPC for Grant*
- *Letter Mundesley FC – thanks to MPC for Grant*
- *E mail Mike Mardon re Christmas Lunch - thanks to MPC for Grant*

19 Public Participation Time

The meeting was adjourned for a period specified in the Resolution to allow Members of the Public and any Councillors with prejudicial interests to speak.

Mr Graham Pegg (Caretaker of Links Chalet Park) thanked Councillors for attending their event on 3rd May. The Chairman gave thanks on behalf of Councillors who attended.

Cllr C West proposed making a request for the slope at Trafalgar Court to be made a Public Right of Way. It was agreed to put this on the Agenda for the next PBE meeting.

Cllr R Steer requested that a card be sent for MPC to Mo Anderson-Dungar as she has retired as Clerk of Aylsham. Clerk to action.

20 Date of Next Meeting

The date of the next Meeting of the Parish Council will be held on Monday 23rd June 2014 in the Coronation Hall at 7pm.

21 EXCLUSION OF THE PRESS AND PUBLIC

A resolution was made under the Public Bodies (Admission of Strangers) Act 1960 that the Press and Public be excluded during the discussion of CONFIDENTIAL Employment Matters

This section of the meeting closed at 8.40 pm

C. West

23.6.14

Signed copy kept on file

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CHAIRMAN

DATE