

MUNDESLEY-ON-SEA PARISH COUNCIL

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON WEDNESDAY 23 APRIL 2014 IN THE CORONATION HALL MUNDESLEY AT 7PM

PRESENT

Cllr P Gray (Chairman) Cllrs; C.West (Vice Chairman), P.Blencowe

Also present Cllrs; Dot Smith, J.Parke, C. Payne
Mrs Jackie Thornton (MY & C)

Member of the Public; 0
Clerk; Barbara Baggaley

- 01 APOLOGIES FOR ABSENCE
Apologies were given on behalf of Cllrs E.Belcourt-Paffett, W.Firmin, Derek Smith, L.Stango and R Steer.
- 02 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION
None declared
- 03 MINUTES OF PREVIOUS MEETING
- 3.1 The Minutes of the Finance and General Purposes Committee Meeting held on Wednesday 12TH March 2014 and ADOPTED at the Full Council Meeting of 24th March 2014 were AGREED and signed by the Chairman.
- 3.2 The CONFIDENTIAL Minutes of the Finance and General Purposes Committee meeting held on Wednesday 12th March 2014 and ADOPTED at the Full Council Meeting of 24th March 2014 were AGREED and signed by the Chairman.
- 04 FINANCE
- 4.1 To consider Receipts and Payments for March (previously distributed)
All agreed- no queries.
- 4.2 To consider bank balances to end March 2014.
All agreed
- 4.3 To consider RBS Income & Expenditure Reports to end March 2014 (previously distributed).
All agreed no queries.
- 4.4 To consider Accounts for Year Ending March 2014
Report of all annual payments and receipts had been distributed to all Councillors on 9th April.
The Clerk advised that a Draft End of Year Accounts should be available after 30th April.

- 4.5 To receive update on changes at Lloyds/ TSB Bank
No further update. Cllr C West to contact Lloyds bank.
- 4.6 To consider invoices for payment to date
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|---------------------|---------|--|
| Bowmans | £625 | Removal & storage of
Museum equipment |
| Glasdon | £114.88 | Dog Bin |
| First Responders | £350 | Grant |
| Mundesley Festival | £250 | Grant |
| Norfolk Age UK | £200 | Grant |
| National Coastwatch | £100 | Grant |
| MPCC Xmas Lunch | £200 | Grant |
| MPCC | £350 | Grant |
| Mundesley FC | £200 | Grant |
| Madra | £250 | Grant |
| Mundesley Fc Youth | £250 | Grant |
| Randalls | £110 | Lights Back St Toilets |
- 4.7 To consider S142 Grant to Citizens Advice Bureau
It was AGREED to award a grant of £400. Clerk to action.
- 4.8 To consider request for funding towards Mundesley Pageant
It was AGREED to contribute £250 to the Pageant. Clerk to action.
- 4.9 To consider quotes for flower tubs
As Cllr W Firmin was not in attendance with all the relevant details, it was AGREED to authorise a budget sum of £200 per tub for three tubs; Cllr Firmin to allocate funds as required.
- 4.10 To consider quote from Scooper Dooper Services
The quote was discussed in detail; it was AGREED not to proceed any further. Clerk to notify contractor.
- 4.11 To consider purchase of electric fan for Council Office
It was AGREED to purchase a fan, approximate costs £20. Clerk to action.

05 STREET LIGHTING

To receive update on Street Lighting Contract from TT Jones
Mr Paul Jones has confirmed he is available to attend a meeting, Cllrs C west and P Gray to arrange.

06 MUGA

To receive update on MUGA project
Mrs Jackie Thornton of MY & C gave a summary report. A meeting was held on 16th April with MY & C, the Contractors, (Sports Courts UK Ltd) and Cllr C West at the proposed site.
Cllr C West has reviewed a draft contract, which is between Sports Courts UK Ltd and Mundesley Parish Council. Total price £95,800 including £4K for

electricity. Mrs Thornton advised that MY & C have this money in hand. Cllr C West advised that they be prudent.

The Contractors want a payment of 25% up front. There is a 2 year warranty, with retention of 2.5%. The contract should be finalised mid- June. There will be a token operated flood-light system.

Fencing costs £25,000. It was AGREED that additional fencing will be put around the Skatepark, total costs of £735 plus vat, with the Parish Council making a contribution of £335 towards the cost. This work will be completed once the MUGA has been installed.

With a £3000 contingency, the total bill will be £122,280. Grants coming in total £122,300. The Grant of £45K from NNDC will be paid shortly into MPC account.

Councillors confirmed their support of the project.

Mrs Thornton will forward the contract and final figures to Cllr C West. He advised that this would need to be signed at a Full Council Meeting; an extraordinary meeting could be arranged if required. The build will be complete within 6 weeks or order; it will take 2 weeks plus a 2 week settling period. An open Launch Day will be arranged.

The Chairman thanked Mrs Thornton for her presentation. She agreed to forward a spreadsheet of costings to the Clerk.

07 CORRESPONDENCE

To consider any correspondence and agree action.

- AON Insurance premium due 1st June of £4922- Cllr P Gray to review policy.
- PWLB – first loan payment due on 30 April of £1000.49 for the Museum
- Complaint (e mail) from Mr Footitt re grants. Cllr C west to respond.
- RNIB – Action for Blind – information session Mundesley Library 25th April
- Newsletter Norfolk Coast Partnership- Wide Skies.
- Rural Sports, Active Norfolk. North Norfolk Village Games 8th June Cromer Sports Centre.
- DCLG – Community Right to bid information distributed to all Cllrs.

08 TO REPORT ANY OTHER BUSINESS

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

- Cllrs Stango unable to inspect Skate Park for a short period, Cllrs P.Gray and Dot Smith to do whilst Car Boots are running.
- Cllr C West advised he can order a joint for the Birds Nest swing direct from Germany to save costs. (£375 + vat.) It was agreed to order the part, Cllr C Payne to fit. Annual Inspection to be arranged on completion.
- Quotes received for Woodhurst flooring and Museum. To be discussed at next meeting.

- Pavilion windows. Cllr P Gray has discussed laminated glass with the contractor, but will be even more expensive, and will shatter. It was agreed to stay with original confirmed quote.

- Seafront Gardens. NNDC request the Parish Councils put forward their proposals for consideration. It was agreed to put this on next Full Council Agenda.

09 PUBLIC PARTICIPATION TIME

To resolve that the meeting be closed for a maximum of 15 minutes to allow Public Participation (3 minutes per person).

No members of the Public present.

10 DATE OF NEXT MEETING

The date of the next meeting of this Committee will take place on Wednesday 18th June 2014 at 7pm in the Coronation Hall Mundesley.

There being no further business, the Chairman closed the meeting at 8.15pm.

Signed by Cllr. Peter Gray

(signed copy on file)

18TH June 2014

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CHAIRMAN

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DATE