

MUNDESLEY-ON-SEA PARISH COUNCIL

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON WEDNESDAY 12 MARCH 2014 IN THE CORONATION HALL MUNDESLEY AT 7PM

PRESENT

Cllr P Gray (Chairman) Cllrs; C.West (Vice Chairman), W.Firmin, P.Blencowe,
E. Belcourt-Paffett, P.Keddell

Also present Cllrs; R. Steer, Dot Smith, L.Stango, K.Lee, J.Parke, C. Payne

Member of the Public; 1
Clerk; Barbara Baggaley

01 APOLOGIES FOR ABSENCE

Apologies were given and received on behalf of Cllr Derek Smith.

02 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Cllr R Steer declared an interest in Item 5. He had previously held Managers position at the Links Chalet Park.

03 MINUTES OF PREVIOUS MEETING

3.1 The Minutes of the Finance & General Purposes Committee Meeting held on Wednesday 29TH January 2014 and ADOPTED at Full Council Meeting of 17th February were AGREED and signed by the Chairman.

04 FINANCE

4.1 To consider Receipts and Payments for January and February and agree action.
No issues-all agreed.

4.2 To consider bank balances to end February 2014 and agree action.
Cllr C West advised that funds in Electronic Account (currently totalling £59.92) were set up incorrectly on RBS system some years ago and will need to be adjusted for the start of the next financial year. All agreed.

4.3 To consider RBS Income & Expenditure Reports to end February 2014 and agree action
No issues – all agreed
It was AGREED that all Account reports would be placed on the website.

4.4 To consider invoices for payment to date

BDH Builders	£343	Shed floor/ repair gate/ slabs
T.Rivett	£246	Gardening
Southern Electric	£105.14	Council Office
Clarity Copiers	£13.08	Photocopies
Mundesley Hardware	£26.98	Water carriers-bus shelters
Viking	£193.27	Stationary and ink cartridges
C.Woodyard	£160	Bus Shelters
Southern Electric	£30.77	Public Toilets

- 4.5 To receive update on changes at Lloyds/ TSB Bank and agree action
No further update. No action to be taken as the end of the financial year is at the end of March.
- 4.6 To receive update on Internal Auditor and agree action
The Clerk has contacted Mr Geoff Cheadle (previous Auditor) and he is happy to audit again this year. Clerk to write and confirm.
Proposed Cllr C West Seconded Cllr W Firmin All agreed
- 4.7 To consider Grant Applications to-date and agree action
The Clerk advised that notices have been placed on notice boards and the website requesting applications with a closing date of 22nd March. All applications after that date will not be considered. Seven applications had been received to date.
- 05 LINKS CHALET PARK
- 5.1 To consider request from Mundesley Chalet Owners Association to purchase land and agree action
Following a lengthy discussion it was AGREED to reject this proposal.
Clerk to advise MCOA.
- 06 GOLD PARK
- 6.1 To receive updates on fencing and agree action
Cllr W Firmin reported that Stalham Fencing have commenced work today. It was AGREED to ask them to complete all fencing work on Gold Park as previous contractor was unavailable.
- 07 MUSEUM
- 7.1 To receive update on refurbishment and agree action
Cllr P Gray reported that refurbishment is going well. Bowmans cleared the Museum and all items are all safely in storage. Farrow and Moreton are the Contractors; damp-proofing and pointing have been completed. The staircase is being painted, which will mean it is out of use for 2/3 days. Electrical work costs are £713. The work should be completed within 7 – 10 days. Museum is to re-open on 1st May.
Coastwatch have requested an escape route; Cllr P Gray AGREED to draft a letter to them suggesting that they put all requests in writing to the Parish Council for consideration.
- 08 COUNCIL OFFICE
- 8.1 To receive update on laying of slabs and agree action
Work completed
- 8.2 To receive update on Public Opening Hours
Clerk reported that due to her hours being reduced the Opening Hours have been changed to Tuesday afternoons from 2.30pm to 4pm.
- 09 STREET LIGHTING
- 9.1 To receive update on Parish Partnership Scheme and agree action
TT Jones are in the process of fitting the new lamps.
- 9.2 To receive quote from TT Jones for removal and making safe of floodlights on High Street
It was AGREED to accept the quote of £60 + vat each. Clerk to action.

- 10 PUBLIC TOILETS
10.1 To consider quotes for repairs to light fittings and agree action.
Quotes were considered from 2 contractors. It was AGREED to accept quote from Randalls Electrical for £110 inclusive of vat.
- 11 COASTAL ISSUES
11.1 To receive update on Sea Front Flower Beds and agree action
Mr P. Ingham of NNDC has advised that he wishes to discuss this issue further with Cllrs Wyndham Northam and Barry Smith before a final decision is made. After a long discussion it was AGREED to invite Mr Ingham to the next full Council meeting on 24th March. Clerk to action.
- 12 CORRESPONDENCE
12.1 To consider any correspondence and agree action
- *E mail John Whitby; He is happy to continue locking/unlocking Gold Park gates with effect from 22 May. Clerk to reply with thanks.*
 - *Letter EON re contract renewal – agreed to renew for one year only.*
 - *E mail NNCT – request meeting to discuss Community Transport. Agreed to invite to meeting in May/ June.*
 - *E mail TD Holt-Wilson re Frogshall / Frogs Hall. Reply does not apply to Mundesley.*
- 13 TO REPORT ANY OTHER BUSINESS
Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council
- A request has been made from Mr Bragger of Mundesley Festival for the hire of a piano from 4th – 8th August. After a lengthy discussion it was AGREED to look at costs involved in the purchase of a piano. To be discussed at next Full Council meeting.
 - Clerk advises that all advertising from Mr G Beighton on goalposts and netting must be approved by the Parish Council prior to installation as per PBE Meeting of 29th May.
 - Concerns were raised re the number of road diversions in the village.
- 14 PUBLIC PARTICIPATION TIME
14.1 To resolve that the meeting be closed for a maximum of 15 minutes to allow Public Participation (3 minutes per person).
Mr C Belcourt-Paffett advised caution with regard to the purchase of a piano. Costs would be around £3000 to £4000, with additional costs incurred for tuning. Every time the piano is moved would require retuning and with no control over who is going to play the piano, damage could be sustained to the cushions. The Chairman thanked Mr C Belourt-Paffett for this information.
- 15 DATE OF NEXT MEETING
15.1 The date of the next meeting of this Committee will take place on Wednesday 14 May 2014 at 7pm in the Coronation Hall Mundesley.

16 EXCLUSION OF THE PRESS AND PUBLIC

To resolve under the Public Bodies (Admission of Strangers) Act 1960 that the Press and Public be excluded during the discussion of CONFIDENTIAL EMPLOYMENT matters.

It was proposed by Cllr P Gray and seconded by Cllr W. Firmin and unanimously AGREED that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that any Press and Public should be excluded, and they withdrew.

Note that minutes of the CONFIDENTIAL discussions are to be issued to Parish Councillors only.

There being no further business this section of the meeting was closed at 8.40 p.m.

The full meeting was closed at 9.12pm

Signed by Cllr. Peter Gray

(signed copy on file)

23RD April 2014

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CHAIRMAN

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DATE